

# TEXAS ETHICS COMMISSION

*Mailing Address:*  
P.O. Box 12070, Capitol Station  
Austin, Texas 78711-2070  
512-463-5800



*Street Address:*  
201 E. 14th St., 10th Floor  
Austin, Texas 78701  
[www.ethics.state.tx.us](http://www.ethics.state.tx.us)

## Upcoming Deadlines for Candidates

### March 5, 2019, Special Runoff Election for State Representative, District 145

This notice is to remind you that as a candidate in the March 5, 2019, **Special Runoff Election for State Representative, District 145**, you must file certain pre-election reports with the Texas Ethics Commission (TEC). If you think you received this notice in error, please contact our office immediately.

**FEBRUARY 25, 2019: Runoff Report:** Your runoff report due eight days before the Special Runoff Election must be ***received by*** the TEC by Monday, February 25, 2019. Candidates for the office must file this report **EVEN IF THERE WAS NO ACTIVITY** during the reporting period. The report covers the period beginning on January 20, 2019, and ending February 23, 2019.

**FEBRUARY 24 – MARCH 4, 2019: Daily Pre-Election Report(s) for Contributions:** The period for filing a daily pre-election report begins on February 24, 2019, and ends at noon on March 4, 2019. Candidates must file daily pre-election reports to report political contributions from a single source that in the aggregate exceed \$1,000 during this period. A daily pre-election report must be ***received by*** the TEC not later than the first business day after the date of the contribution that causes the total amount accepted from a contributor during the period to exceed \$1,000. Therefore, you may be required to file more than one daily pre-election report. Contributions reported on a special pre-election report must be reported again in the next applicable campaign finance report of contributions and expenditures.

**CAMPAIGN FINANCE ELECTRONIC FILING APPLICATION:** A campaign finance report must be filed electronically unless you qualify for the statutory exemption. To be in compliance with current requirements, you must use the TEC campaign finance filing application. When you file electronically, you should wait for a confirmation number. If you do not get a confirmation number, the report has NOT been filed. Remember, you can file a report as soon as the reporting period ends, and we encourage you to file as early as possible so that if you experience any problems, our technical support staff will be able to assist you.

**CAMPAIGN FINANCE TIMELY FILING:** A campaign finance report transmitted by Internet is considered timely filed if it is successfully transmitted in the correct format by midnight, Central Time Zone, on the date of the filing deadline. A campaign finance report eligible to be filed on paper, by a person who qualifies for the electronic filing exemption, ***must be received by the TEC by 5:00 p.m. on the filing deadline.*** All paper reports must include the electronic filing exemption form, which may be found at [www.ethics.state.tx.us/filinginfo/affs.htm](http://www.ethics.state.tx.us/filinginfo/affs.htm).

**LATE-FILING PENALTY:** The minimum late-filing penalty for a runoff report is \$500. The minimum late-filing penalty for a daily pre-election report is \$500 for each report that is late.

**FILING SCHEDULES AND MORE:** Future deadlines are listed on the filing schedules located at [www.ethics.state.tx.us/schedule/filing\\_schedules.htm](http://www.ethics.state.tx.us/schedule/filing_schedules.htm). Also on our website are forms, instructions, filing guides, common reporting errors (under "Hot Topics") and other information that you may find useful.