

TEXAS ETHICS COMMISSION

Mailing Address:
P.O. Box 12070, Capitol Station
Austin, Texas 78711-2070
512-463-5800



Street Address:
201 E. 14th St., 10th Floor
Austin, Texas 78701
www.ethics.state.tx.us

Upcoming Deadlines for General-Purpose Committees and County Executive Committees March 12, 2019, Special Runoff Election for State Representative, District 125

This notice is to remind you of upcoming deadlines that apply to you **IF** your general-purpose political committee (GPAC) or county executive committee (CEC) is involved in the March 12, 2019, **Special Runoff Election for State Representative, District 125**. All reports listed below are required to be filed with the Texas Ethics Commission (TEC) if the committee accepted political contributions or made political expenditures and/or had other activity in connection with this election.

MARCH 4, 2019: Runoff Report: A runoff report due eight days before the special runoff election must be **received by** the TEC by Monday, March 4, 2019, if the committee has activity in connection with the March 12, 2019, special runoff election during the period covered by the runoff report. The first day covered by the report is February 3, 2019, or the date your campaign treasurer appointment was filed, or the day after the date your last report ended, as applicable. The last day covered by the report is March 2, 2019.

MARCH 3 – MARCH 11, 2019: Daily Pre-Election Report(s): The reporting period for filing daily pre-election reports begins on March 3, 2019, and ends at noon on March 11, 2019. A campaign treasurer of a GPAC or CEC must file one or more daily pre-election reports if the committee is involved in this special runoff election, and if the committee accepts political contributions from a single source that total more than \$5,000 during the reporting period, or makes direct campaign expenditures supporting or opposing either a single candidate that total more than \$1,000 or a group of candidates that total more than \$15,000 during the reporting period. A daily pre-election report must be **received by** the TEC not later than the first business day after the date the contribution is accepted or the expenditure is made that causes the total amount to exceed the applicable threshold. Therefore, you may be required to file more than one daily pre-election report. Any political activity reported on a daily pre-election report must be reported again on the next required campaign finance report.

CAMPAIGN FINANCE ELECTRONIC FILING APPLICATION: A campaign finance report must be filed electronically unless you qualify for the statutory exemption. To be in compliance with current requirements, you must use the TEC campaign finance filing application. When you file electronically, you should wait for a confirmation number. If you do not get a confirmation number, the report has NOT been filed. Remember, you can file a report as soon as the reporting period ends, and we encourage you to file as early as possible so that if you experience any problems, our technical support staff will be able to assist you.

CAMPAIGN FINANCE TIMELY FILING: A campaign finance report transmitted by Internet is considered timely filed if it is successfully transmitted in the correct format by midnight, Central Time Zone, on the date of the filing deadline. A campaign finance report eligible to be filed on paper, by a person who qualifies for the electronic filing exemption, **must be received by the TEC by 5:00 p.m. on the filing deadline.** All paper reports must include the electronic filing exemption form, which may be found at www.ethics.state.tx.us/filinginfo/affs.htm.

LATE-FILING PENALTY: The minimum late-filing penalty for a runoff report is \$500. The minimum late-filing penalty for a daily pre-election report is \$500 for each report that is late.

FILING SCHEDULES AND MORE: Future deadlines are listed on the filing schedules located at www.ethics.state.tx.us/schedule/filing_schedules.htm. Also on our website are forms, instructions, filing guides, common reporting errors (under “Hot Topics”) and other information that you may find useful.