

TEXAS ETHICS COMMISSION

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Upcoming Deadlines for Candidates in the January 28, 2020, Special Runoff Election for State Representative, District 28, or Special Runoff Election for State Representative, District 100, or Special Runoff Election for State Representative, District 148

This notice is to remind you that as a candidate in one of the January 28, 2020, Special Runoff Elections listed above, you must file both a Runoff report and a Personal Financial Statement with the Texas Ethics Commission (TEC). If you think you received this notice in error, please contact our office immediately.

JANUARY 21, 2020 (deadline is extended due to holiday): Runoff Report: Your runoff report due eight days before the special runoff elections must be **received by** the TEC by Tuesday, January 21, 2020. Candidates for the office must file this report **EVEN IF THERE WAS NO ACTIVITY** during the reporting period. The report covers the period beginning on January 1, 2020, and ending January 18, 2020.

JANUARY 19 – JANUARY 27, 2020: Daily Pre-Election Report(s) for Contributions: The period for filing a daily pre-election report begins on January 19, 2020, and ends at noon on January 27, 2020. Candidates must file daily pre-election reports to report political contributions from a single source that in the aggregate exceed \$1,790 during this period. A daily pre-election report must be **received by** the TEC not later than the first business day after the date of the contribution that causes the total amount accepted from a contributor during the period to exceed \$1,790. Therefore, you may be required to file more than one daily pre-election report. Contributions reported on a special pre-election report must be reported again in the next applicable campaign finance report of contributions and expenditures.

JANUARY 23, 2020: Personal Financial Statement: Your PFS must be filed no later than midnight Central Time Zone on Thursday, January 23, 2020. This statement must cover financial activity for the calendar year ending December 31, 2019. An extension of this deadline is not available. Your PFS must be filed electronically. You can begin working on this PFS in the filing application on January 1, 2020.

CAMPAIGN FINANCE ELECTRONIC FILING: Campaign finance reports must be filed electronically unless you qualify for the statutory exemption. To be in compliance with current requirements, you must use the campaign finance filing application found at www.ethics.state.tx.us/filinginfo/TECindex.php. Select "Candidates and Officeholders" from the left hand menu. When you file electronically, wait for a confirmation number. If you do not get a confirmation number, the report has NOT been filed.

CAMPAIGN FINANCE TIMELY FILING: A campaign finance report transmitted by Internet is considered timely filed if it is successfully transmitted in the correct format by midnight, Central Time Zone, on the date of the filing deadline. A campaign finance report eligible to be filed on paper, by a person who qualifies for the electronic filing exemption, **must be received by the TEC by 5:00 p.m. on the filing deadline.** All paper reports must include the electronic filing exemption form, which may be found at www.ethics.state.tx.us/data/forms/affd/elf_coh_aff.pdf.

LATE-FILING PENALTY: The minimum late-filing penalty for a runoff report and a daily pre-election report is \$500. The minimum late-filing penalty for a personal financial statement is \$500.

FILING SCHEDULES AND MORE: Future deadlines are listed on the filing schedules located at www.ethics.state.tx.us/filinginfo/schedules/filing_schedules.php. Also on our website are forms, instructions, filing guides, and other information that you may find useful.