

TEXAS ETHICS COMMISSION

Mailing Address:

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Semiannual Report due July 15, 2020

JULY 15, 2020: This notice is to remind you that as the campaign treasurer of a specific-purpose committee, your semiannual campaign finance report must be filed with the Texas Ethics Commission no later than July 15. The first day covered by the report is January 1, 2020, or the date your campaign treasurer appointment was filed, *or* the day after the date the last report ended, as applicable. The last day covered is June 30, 2020. You may start filing on July 1. You must file this report **EVEN IF YOU HAD NO ACTIVITY**. If you think you received this notice in error, contact our office immediately.

NOTE: Specific-purpose committees that file the 2020 primary election runoff report or the 8-day pre-election report due before the July 14 special election for State Senator, Senate District 14, WILL NOT FILE THE JULY 2020 SEMIANNUAL report because the runoff and pre-election reports cover the semiannual reporting period.

ELECTRONIC FILING: The report must be filed electronically unless you qualify for the statutory exemption. To be in compliance with current requirements, you must use the campaign finance filing application found at www.ethics.state.tx.us/filinginfo/TECindex.php. Select your filer type from the left hand menu. **If this is your first time filing with the application**, we suggest you view the instructional videos also available at that link. When you file electronically, wait for a confirmation number. If you do not get a confirmation number, the report has NOT been filed. Remember, you can file a report as soon as the reporting period ends, and we encourage you to file as early as possible so that if you experience any problems, we can assist you.

TIMELY FILING: A report transmitted electronically is considered timely filed if it is successfully transmitted in the correct format by midnight, Central Time Zone, July 15, 2020. A report eligible to be filed on paper is considered timely filed if it is deposited with the U.S. Post Office or placed in the hands of a common or contract carrier properly addressed with postage and handling charges prepaid, or hand-delivered to the Texas Ethics Commission in the correct format by the deadline. All paper reports must include the electronic filing exemption form, which is available on our website at www.ethics.state.tx.us/forms/affd/affs.php. Select "Electronic Filing Exemptions" from the left hand menu.

LATE FILING: The minimum late-filing penalty for filing a late July 2020 semiannual report for filers involved in the March 2020 primary election is \$500 for the first day and \$100 for each day thereafter that the report is late, up to a maximum of \$10,000. For other filers, the minimum civil penalty is \$500.

FILING SCHEDULES AND MORE: Future deadlines are listed on the filing schedules located at www.ethics.state.tx.us/filinginfo/schedules/filing_schedules.php. Also on our website are forms, instructions, filing guides, and other information that you may find useful.