

# TEXAS ETHICS COMMISSION

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## **Upcoming Deadlines for Reports that May Be Due Before the July 14, 2020, Primary Runoff Election for Specific-Purpose Committees**

This notice is to remind you of upcoming reporting requirements in connection with the July 14, 2020, Primary Runoff Election ***that may apply to you*** as the campaign treasurer of a specific-purpose political committee (SPAC). All reports listed below are required to be filed with the Texas Ethics Commission (TEC) ***if*** the committee accepted political contributions or made political expenditures and/or had other activity in connection with the Primary Runoff Election.

**JULY 6, 2020 -- Runoff Report:** A runoff report due eight days before the July 14, 2020, Primary Runoff Election must be ***received by*** the Texas Ethics Commission (TEC) by July 6, 2020, ***if*** the committee supports or opposes a candidate in the election during the period covered by the report. The first day covered by the report is February 23, 2020, or the date your campaign treasurer appointment was filed, or the day after the date your last report ended, as applicable. The last day covered by the report is July 4, 2020.

***NOTE: SPACs that file this 2020 Primary Runoff report WILL NOT FILE THE JULY 2020 SEMIANNUAL report because this runoff report covers the semiannual reporting period.***

**JULY 5 - JULY 13, 2020 -- Daily Pre-Election Report(s) For Contributions:** The reporting period for filing a daily pre-election report begins on July 5, 2020, and ends at noon on July 13, 2020. A campaign treasurer of a specific-purpose committee that supports or opposes a candidate in the July 14, 2020, primary runoff election must file one or more daily pre-election reports ***if*** the committee accepts political contributions from a single source that total more than \$1,790 during this period. A daily pre-election report must be ***received by*** the TEC not later than the first business day after the date of the contribution that causes the total amount accepted from a contributor during the period to exceed \$1,790. Therefore, you may be required to file more than one daily pre-election report. Contributions reported on a daily pre-election report must be reported again in the next applicable campaign finance report of contributions and expenditures.

**CAMPAIGN FINANCE ELECTRONIC FILING APPLICATION:** A campaign finance report must be filed electronically unless you qualify for the statutory exemption. To be in compliance with current requirements, you must use the campaign finance filing application found at [www.ethics.state.tx.us/filinginfo/TECindex.php](http://www.ethics.state.tx.us/filinginfo/TECindex.php). Select your filer type from the left hand menu. ***If this is your first time filing with the application***, we suggest you view the instructional videos also available at that link. When you file electronically, wait for a confirmation number. If you do not get a confirmation number, the report has NOT been filed. Remember, you can file a report as soon as the reporting period ends, and we encourage you to file as early as possible so that if you experience any problems, we can assist you.

**TIMELY FILING:** A campaign finance report transmitted by Internet is considered timely filed if it is successfully transmitted in the correct format by midnight, Central Time Zone, on the date of the filing deadline. A campaign finance report eligible to be filed on paper, by a person who qualifies for the electronic filing exemption, **must be received by the TEC by 5:00 p.m. on the filing deadline.** All paper reports must include the electronic filing exemption form, which is available on our website at [www.ethics.state.tx.us/forms/affd/affs.php](http://www.ethics.state.tx.us/forms/affd/affs.php). Select “Electronic Filing Exemptions” from the left hand menu.

**LATE-FILING PENALTY:** The minimum late-filing penalty for a runoff report and a daily pre-election report is \$500.

**FILING SCHEDULES AND MORE:** Future deadlines are listed on the filing schedules located at [www.ethics.state.tx.us/filinginfo/schedules/filing\\_schedules.php](http://www.ethics.state.tx.us/filinginfo/schedules/filing_schedules.php). Also on our website are forms, instructions, filing guides, and other information that you may find useful.