

# TEXAS ETHICS COMMISSION

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## Upcoming Deadlines for Reports that May Be Due Before the May 24, 2022, Primary Runoff Election for General-Purpose Committees and County Executive Committees

This notice is to remind you of upcoming reporting requirements in connection with the May 24, 2022, Primary Runoff Election **that may apply to you** as the campaign treasurer of a general-purpose political committee (GPAC) or county executive committee (CEC). All reports listed below are required to be filed with the Texas Ethics Commission (TEC) **if** the committee accepted political contributions or made political expenditures and/or had other activity in connection with the Primary Runoff Election.

**MAY 16, 2022 -- Runoff Report:** A runoff report due eight days before the Primary Runoff Election must be **received by** the Texas Ethics Commission (TEC) by May 16, 2022, **if** the committee has activity in connection with the May 24, 2022, Primary Runoff Election during the period beginning February 20, 2022, or the date your campaign treasurer appointment was filed, or the day after the date your last report ended, as applicable. The last day covered by the report is May 14, 2022.

**MAY 15 – MAY 23, 2022 -- Daily Pre-Election Report(s):** The reporting period for filing a daily pre-election report begins on May 15, 2022, and ends at noon on May 23, 2022. A campaign treasurer of a GPAC or CEC must file one or more daily pre-election reports **if** the committee is involved in the in the May 24, 2022, Primary Runoff Election, **and if:** (1) the committee accepts political contributions from a single source that total more than \$6,450 during the reporting period, **or** (2) makes direct campaign expenditures supporting or opposing either a single candidate that total more than \$1,890 or a group of candidates that total more than \$28,330 during the reporting period. Therefore, you may be required to file more than one daily pre-election report. Any political activity reported on a daily pre-election report must be reported again on the next required campaign finance report. A daily pre-election report must be **received by** the TEC by the first business day after the date the contribution is accepted or the expenditure is made that causes the total amount to exceed the applicable threshold. For more information about the requirement to file daily pre-election reports, see the "Campaign Finance Guide for Political Committees" on our website.

**CAMPAIGN FINANCE ELECTRONIC FILING APPLICATION:** Campaign finance reports must be filed electronically unless you qualify for the statutory exemption. To be in compliance with current requirements, you must use the campaign finance filing application found at [www.ethics.state.tx.us/filinginfo/TECindex.php](http://www.ethics.state.tx.us/filinginfo/TECindex.php). Select "Political Committees" from the left hand menu. **If this is your first time filing with the application**, we suggest you view the instructional videos also available at that link. When you file electronically, wait for a confirmation number. When you file electronically, if you have successfully filed your report, you will see your report listed in your "Filed Reports" grid under "Manage My Reports" in the filing application. A confirmation number will also be sent to your email. ***If your report is listed in your "In-Progress Reports" grid, your report is NOT FILED.***

**TIMELY FILING:** A campaign finance report transmitted by Internet is considered timely filed if it is successfully transmitted in the correct format by midnight, Central Time Zone, on the date of the filing deadline. A report eligible to be filed on paper, by a person who qualifies for the electronic filing exemption, ***must be***

**received by the TEC by 5:00 p.m. on the filing deadline.** All paper reports must include the electronic filing exemption form, which may be found at [www.ethics.state.tx.us/forms/affd/affs.php](http://www.ethics.state.tx.us/forms/affd/affs.php).

**LATE-FILING PENALTY:** The minimum civil penalty for filing a late runoff report and a late daily pre-election report is \$500.

**FILING SCHEDULES AND MORE:** Future deadlines are listed on the filing schedules located at [www.ethics.state.tx.us/filinginfo/schedules/filing\\_schedules.php](http://www.ethics.state.tx.us/filinginfo/schedules/filing_schedules.php). Also on our website are forms, instructions, filing guides, and other information that you may find useful.