

Texas Ethics Commission

Texas PDSERF/Plus Electronic Reporting Format

Texas PDSERF/Plus (.PDP) File Layouts

Version 13.7
Updated 03/12/2014

PDSERF/Plus Electronic Reporting Format #13.7

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Table of Contents

Overview	2
Header Record Layout	3
Notes About Various Field Types	4
Code Values	7
Corrections Processing	10
Coding Memos, Notes and Explanatory Text	10
Relating Sub-Itemization Records to Main Records	11
Campaign Finance Reports – Form Sets	12
Campaign Finance Reports – Composition by Filing Type	13
Form Layouts	
Cover Page [CVR]	20
Cover Page Repeating Information [CVR2]	24
Cover Page Repeating Information [CVR3]	25
Correction Affidavit [CORR]	26
Final Report / Affidavit of Dissolution [FINL]	27
Summary Page and Schedule Totals [SMRY]	28
Schedule Layouts (schedule record types)	
Receipts (Contributions, etc.) [RCPT]	31
Pledges [PLDG]	33
Expenditures [EXPN]	35
Loans [LOAN]	38
Outstanding Loans [DEBT]	40
Credits [CRED]	41
Assets [ASSET]	42
Appendix A: Form to file maps for “Box 13” JSPAC Information	43
Appendix B: Form to file maps for “Box 13” SPAC and “Box 11” SPAC – SS Information	44
Appendix C: Form to file maps for “Box 13” GPAC, MPAC, CEC and MCEC Information	45
Appendix D: Form to file maps for “Box 15” SC-SPAC Information	46

OVERVIEW

This document describes the filing format used for electronically submitting disclosure and registration documents to the Texas Ethics Commission. The format uses an advanced variation of what is commonly called the "Public Disclosure Standardized Electronic Reporting Format". This advanced version is known as PDSERF/Plus and is often referred to simply as the "PDP" format.

The first record in a PDP file must be a short CSV (comma-separated-value) record identified with the text "HDR" in the first field and "PDP" in the second field. The rest of the fields contain information such as version numbers and software identification for the filing database program which created the electronic PDP filing. The layout of a HDR record is described on the next page.

Your software is responsible for creating the various record types described in this document. All records are CSV format records. Fields may be surrounded by double-quote characters (any fields which contain embedded commas should always be surrounded by double-quotes). Your software will assemble them into a single PDSERF/Plus (.PDP) file with a HDR record, immediately followed by a CVR (Cover) record, followed by FINL, CORR, SMRY, CVR2, CVR3, RCPT, PLDG, LOAN, EXPN, DEBT, CRED, ASSET, & TEXT records as required by the particular type of filing. The records that follow the HDR and CVR records can be in any order; however, it is recommended that you place them in the same order as they are listed in the section "ELECTRONIC FILING FORMAT - COMPOSITION BY FILING TYPE" (Page 13). For example, the group EXPN can have records for Schedules F, G, H, & I. We recommend ordering that group by placing Schedule F records first, then G, etc. It is also STRONGLY recommended that all child records be placed directly beneath their parent records (Page 11). Finally, the TEXT records (for memo fields) should be at the end of the file, beginning with the Cover Sheet memo and then arranged by the Schedule to which they pertain. Reports that can be filed electronically are listed below:

<u>Form Set</u>	<u>Type of Electronically Filed Report</u>
COH	C/OH - Candidate/Officeholder Campaign Finance Report
COH-SS	C/OH-SS - Candidate/Officeholder Special Session Report
COH-T	C/OH-T - Candidate/Officeholder Special Pre-election (Telegram) Report
COH-UC	C/OH-UC - Candidate/Officeholder Unexpended Funds Report
JCOH	JC/OH - Judicial Candidate/Officeholder Campaign Finance Report
SPAC	SPAC - Specific-Purpose Committee Campaign Finance Report
SPAC-SS	SPAC-SS - Specific-Purpose Committee Special Session Report
SPAC-T	SPAC-T - PAC Special Pre-election (Telegram) Report of Contributions Note: This code corresponds to the paper Form PAC-C.
JSPAC	JSPAC - Judicial Specific-Purpose Committee Campaign Finance Report
GPAC	GPAC - General-Purpose Committee Campaign Finance Report
PAC-T	PAC-T - PAC Special Pre-election (Telegram) Report of Direct Expenditures Note: This code corresponds to the paper Form PAC-E.
MPAC	MPAC - Monthly Filing Gen-Purp Committeee Campaign Finance Report
CEC	CEC - County Executive Committee Campaign Finance Report
MCEC	MCEC - Monthly Filing County Exec Committee Campaign Finance Report
PTYCORP	PTY-CORP - Political Party Report of Corporate/Labor Contributions
SCCOH	SC C/OH – State/County Chair Cand/Officeholder Campaign Finance Report
SCSPAC	SC SPAC – State/County Chair Specific-Purp. Com. Campaign Finance Report
LEG	LEG - Legislative Caucus Report of Contributions & Expenditures

Note: The following layouts use 'Rx', 'R', 'Cx' & 'CR' to indicate if a field is (R)quired or (C)onditionally required. If required {or conditionally required} and data is missing, the 'x' indicates whether this results in a filing being "Rejected" by the agency.

'Rx' = (R)quired field; T.E.C. "Rejects" filing (Level-8)

'R' = (R)quired field, but T.E.C. "Accepts" filing (Level-4)

'Cx' = (C)ond Required field; T.E.C. "Rejects" filing (Level-8)

'CR' = (C)ond Required field, but T.E.C. "Accepts" filing (Level-4)

'o' = (O)ptional field. Code is used within this document so that programs which 'read' this document can use a simple and consistent approach for parsing the text.

'Co' = (C)onditionally (O)ptional field. There are times when an optional field does not apply to certain filing types or to certain schedules. The presence of "superfluous" data will be flagged as a Level-4 warning.

HEADER RECORD LAYOUT (common to all PDP filing types)

<u>#</u>	<u>R(x)</u> <u>C(x)</u>	<u>Field Name</u>	<u>Max</u> <u>Len</u>	<u>Description</u>
01	Rx	Rec_Type	3	Record Type. Value: HDR
02	Rx	EF_Type	3	Electronic Filing Type (aka Form_Type) Value: PDP
03	Rx	State_Cd	2	State Code. Value: TX
04	Rx	PDP_Ver	4	PDP Version #. Value: 13.6 13.7
05	Rx	Soft_Name	90	Filer Software Name
06	Rx	Soft_Ver	16	Filer Software Version #
07	o	HDRcomment	200	Optional comment (only used for development/testing)

NOTES ABOUT VARIOUS FIELD TYPES

PDSERF/Plus files ARE case sensitive. Rec_Type, Form_Type and all "code" fields (e.g. Yes/No fields, Check-box fields, Office Held/Sought), should be represented in UPPERCASE only. For example, the month of December in field # 26 of the CVR record, RptTyp_Mon, should be coded as "DEC" and not "Dec". It is important that software that generates PDSERF/Plus files prevent any fields from containing "leading spaces" (e.g. " Text information" has a leading space before the word Text). Fields with leading spaces are not allowed.

Whereas any field may be surrounded by double-quote characters (Ascii 34), it is only necessary to do so when a field contains an embedded comma. Conversely, double-quote characters should never be a part of the data. In the example below, the double-quotes surrounding the name "Bill" are not allowed; those surrounding Addr1 are allowed, but not required; and those surrounding "Addr2, Apt 100" are required.

Example: EXPN,F,6,ENT,Smith,William "Bill",,,"Addr1", "Addr2, Apt 100",City,TX,78701
(the double-quotes around "Bill" are not allowed.)

SPECIAL CHARACTERS NOT ALLOWED

As mentioned above, double quotation marks (Ascii 34) should never be embedded in the data and should only be used to surround fields which contain an embedded comma. Formatting characters such as the TAB (Ascii 9), Carriage Return (Ascii 13), and Line Feed (Ascii 10) should never be included in the data. Only letters, numbers and characters found on a standard United States English keyboard should be included. Using other characters may cause unpredictable results and possibly prevent a report from being properly processed.

DATES

All date fields must be in CCYYMMDD format. Dates are always coded as 8-digit fields in Century, Year, Month, & Day order.

AMOUNTS

Monetary amounts are stored with an "explicit" decimal point, which when coded, must be followed by 2 (but no more than 2) decimal positions. Commas and other characters are not allowed. Amounts must not contain negative values and are coded to a maximum of 12 characters (including any decimal point '.' characters), and contain no leading spaces.

Examples:

123.45 - represents an amount of \$123.45
 345 - represents an amount of \$345.00
 567.8 - represents an amount of \$567.80
 (\$1,234.00) - invalid (commas & other symbols not allowed)
 -100.00 - invalid (negative amounts never allowed)

RATES & PERCENTS

Rates & Percents are expressed as "freeform" text. When a Loan or Investment is expressed in terms of a "rate", the value should be represented with an explicit decimal point (e.g. 0.056). If the same "rate" is expressed as a percentage, the % symbol should be used. A rate of 0.056 would be expressed as 5.6%. There are times when rates are variable and expressed as "prime + 1%". Percents/Rates are carried in PDSERF/Plus files in fields of up to 15 characters.

NAMES

Often times, a Form or Schedule will ask for a Name which can either be an individual or an entity. PDSERF/Plus record layouts describe Names with four separate fields (Last Name, First Name(s), Title/Prefix and Suffix).

Entity Names are stored "as-is" in the Last Name field.

When the named is an individual, the parts of the name (Last, First, Title, Suffix) are stored in the appropriate four name fields. Title is used for things such as Mr., Mrs., Hon., Dr., etc. Suffix is for things such as II, III, Jr., Sr., etc.

Whether a name is stored as an individual (last, first, etc.) or as an entity depends on whether the Entity_Cd for that name has a value of "IND" (Individual) or "ENT" (Entity) respectively.

Please note that the total number of characters in a name cannot exceed the length defined for the Last Name field. In other words, individual names cannot be any longer than entity (business, committee, group, association, etc.) names - which cannot be any longer than the Last Name field in which they are placed.

Nicknames may be entered for filers, treasurers and chairpersons in the CVR table in the fields FilerShort, Tres_NamN and Chair_NamN. If the filer is an entity, the acronym may be stored in FilerShort.

ADDRESSES

Addresses must contain a complete street (or P.O. Box), city, state, and a ZIP+4 code. In other words, a complete mailing address must be supplied when address is required.

PDSERF/Plus records allow for 2 lines of address (in addition to the fields for city, state, and ZIP+4 code). When only one line of address is given, it should be coded in the Address1 field and the Address2 field should be blank.

Addresses outside the United States should be formatted by placing the street address in address line 1, the city in Address Line 2, the County Name and any postal codes in the city field. The state field should contain "ZZ", and the zip code field should contain "99999".

ZIP CODES & ZIP+4

Zip Codes are defined as a maximum of 10 characters. Zip Codes can be stored as 5-digit or as 5-digit/hyphen/4-digit values.

For addresses outside the United States, the zip code should be entered as "99999".

PHONE NUMBERS

Phone numbers are 10-characters and include a 3-digit area code and a 7-digit number. Non-numeric characters are not allowed.

YES/NO BOX PAIRS

Yes/No Boxes are represented on Forms and Schedules as two separate boxes. They are mutually exclusive in their use. The results are stored in a single field in the Electronic File - the only acceptable values in a Yes/No field are "Y" and "N".

SINGLE CHECK-BOXES

Check-box fields differ from Yes/No Boxes. Check-boxes reflect either a "positive" response (i.e. the filer has put a check-mark, an "X" or some other kind of marking in the Box), or "no response". The lack of a mark in a Check-box means only that a "positive" response HAS NOT been made. It does not indicate a "negative" response - the filer might have ignored the Check-box on the form.

In electronic filing, Check-box fields are coded with an "X" to indicate that the item on the form was "checked". Nothing is coded when the item was not "checked".

CHECK-BOXES GROUPS

Forms often have groups of Check-boxes where only one box can be checked. These are called "mutually exclusive" Check-box groups. The convention used in PDSERF/Plus files is to define a single field to represent a group of mutually-exclusive Check-boxes on a paper form. Code values are defined to represent each possible selection (e.g. [1|2|3|...] or [A|B|C|...]).

Note: The convention in MS Windows is to offer mutually exclusive choices with what are called "radio buttons".

Note: The convention in PDSERF/Plus is to define a separate field for each check-box which is not part of a mutually exclusive group. (see Single Check-boxes above)

CODE VALUES

Note: All code values MUST be in UPPERCASE.

Entity Codes

IND - Individual (a person)

ENT - Entity (not an individual)

<u>Political Office Codes</u>	<u>Checkbox on COH-SS</u>	<u>Checkbox on COH-T</u>	<u>Implicit on COH & JCOH</u>	<u>State or District</u>
GOV = Governor	X		Y	State
LGV = Lt. Governor	X		Y	State
AG = Attorney General	X		Y	State
COM = Comptroller	X		Y	State
LC = Land Commissioner	X		Y	State
AC = Agriculture Comm.	X		Y	State
RC = Railroad Commissioner	X		Y	State
SCJ = Supreme Court Justice	X		Y	State
CAJ = Criminal Appeals Judge	X		Y	District
SEN = State Senator	X	X	Y	District
REP = State Representative	X	X	Y	District
COA = Court of Appeals Justice			Y	District
DJ = District Judge			Y	District
DA = District Attorney			Y	District
SBE = State Board of Education			Y	District
OTH = Other Office (describe)			Y	N/A

Note: District codes should only contain numbers; e.g. 123, not 123RD.

Election Type Codes

P = Primary

G = General

R = Runoff

S = Special

O = Other (describe)

Report Type Codes

If a Report is a Monthly report, the 3-character Month is coded in RptTyp_Mon on the CVR record. Valid 3-character Month codes are as follows:

JAN; FEB; MAR; APR; MAY; JUN; JUL; AUG; SEP; OCT; NOV; DEC.

Note: Monthly filing types JAN-DEC assume the "monthly check-box" on the paper form has an "X" marked by the filer.

All other Report Types (other than monthly) are indicated with the appropriate check-box field on the CVR record. (Fields RptTyp_Jan through RptTyp_Fin)

Note: Do not confuse Monthly RptTyp_Mon=[JAN|JUL] reports with semi-annual Jan 15th reports (RptTyp_Jan=X) or Jul 15th reports (RptTyp_Jul=X).

Expenditure Category Codes

- 1 - Advertising Expense
- 2 - Accounting/Banking
- 3 - Consulting Expense
- 4 - Event Expense
- 5 - Fees
- 6 - Gift/Awards/Memorials Expense
- 7 - Legal Services
- 8 - Food/Beverage Expense
- 9 - Polling Expense
- 10 - Printing Expense
- 11 - Salaries/Wages/Contract Labor
- 12 - Solicitation/Fundraising Expense
- 13 - Travel In District
- 14 - Travel Out Of District
- 15 - Office Overhead/Rental Expense
- 16 - Loan Repayment/Reimbursement
- 17 - Transportation Equipment & Related Expense
- 18 - Contributions/Donations Made By Candidate/Officeholder/Political Committee
- 19 - OTHER

VALID REPORT TYPES BY FILING TYPE

Definition of mnemonics used in the following chart:

Monthly	=	Monthly Report (JAN - DEC)	(3-Char value coded in RptTyp_Mon)
JAN15	=	Semi-annual report due January 15th	(RptTyp_Jan=X)
JUL15	=	Semi-annual report due July 15th	(RptTyp_Jul=X)
E50	=	50th day before election (Party/Corporate report)	(RptTyp_E50=X)
E30	=	30th day before election	(RptTyp_E30=X)
E8	=	8th day before election	(RptTyp_E8=X)
A15	=	15th day after treasurer appointment	(RptTyp_A15=X)
A10	=	10th day after treasurer termination	(RptTyp_A10=X)
500	=	Exceeded \$500 limit	(RptTyp_500=X)
RUN	=	Runoff	(RptTyp_Run=X)
FIN	=	Final Report	(RptTyp_Fin=X)

<u>Report</u>	<u>Valid Report Types</u>
COH	JAN15, JUL15, E30, E8, RUN, 500, A15, FIN (box 8)
COH-SS	(not applicable)
COH-T	(not applicable)
COH-UC	JAN, FIN (box 4)
JCOH	JAN15, JUL15, E30, E8, RUN, 500, A15, FIN (box 8) (same as COH)
SPAC	JAN, JUL, E30, E8, RUN, 500, A10, FIN (box 9)
SPAC-SS	(not applicable)
SPAC-T	(not applicable)
JSPAC	JAN15, JUL15, E30, E8, RUN, 500, A10, FIN (box 9) (same as SPAC)
GPAC	JAN15, JUL15, E30, E8, RUN, A10, FIN (box 9)
PAC-T	(not applicable)
MPAC	A10, FIN (box 9) Monthly (box 10) (On electronic forms, the "monthly" check-box is auto-filled when a monthly (JAN-DEC) is coded.
CEC	JAN15, JUL15, E30, E8, RUN, A10, FIN (box 9) (same as GPAC)
MCEC	A10, FIN (box 9) (same as MPAC) Monthly (box 10) (On electronic forms, the "monthly" check-box is auto-filled when a monthly (JAN-DEC) is coded.
PTYCORN	JAN15, JUL15, E50, E8
SC-COH	JAN15, JUL15, E30, E8, FIN (box 8)
SC-SPAC	JAN15, JUL15, E30, E8, A10, FIN (box 9)
LEG	JAN15, JUL15

CORRECTION PROCESSING OF ITEMS IN SCHEDULES

The Rpt_Number on the filing's "cover" page (CVR.06.Rpt_Number) is used to identify original reports and any corrections. An original report has a Rpt_Number equal to zero, any corrections have a Rpt_Number from 1 to 999.

Item_ID: A unique identifier permanently associated with each itemization or transaction appearing in a PDP electronic file. All Item_IDs of itemizations appearing in any correcting report should match the Item_IDs first used for those same itemizations in the original report, if possible. Item_IDs must be unique WITHIN a report group, such as Expenditures, but do not have to be unique for all groups or for different reports. For example, a report may have both an RCPT record and an EXPN record with Item_ID = 123, but may not have two EXPN records with that Item_ID, even if the EXPN records are for different schedules. It is also acceptable for an original report covering another period to have an EXPN record with that same Item_ID.

MEMOS, NOTES & EXPLANATORY TEXT

Large bodies of text can be associated with a filing's "cover" page, and with a schedule as a whole. A special TEXT record can be used to carry descriptive text as a string of characters not exceeding 1600 characters.

The contents of TEXT records are printed on "pages" following the form(s) to which they are related. For example, a body of TEXT related to a cover form will be shown following that form. Likewise, TEXT related to any schedule is printed on a page following the last detailed itemization of the particular schedule.

TEXT can be associated with any Form that is coded on a CVR record and with any schedule that is coded on a RCPT, PLDG, EXPN, LOAN, DEBT, CRED or ASSET record.

Note: TEXT should not be included for a schedule if no transactions for that schedule exist in the report.

The layout of the TEXT record is described below:

	R{x}		Max	
#	C{x}	Field Name	Len	Description
01	Rx	Rec_Type	4	Record Type Value: TEXT
02	Rx	Form_Type	8	Contains 'Form_Type' of a "cover" Form (COH, JCOH, ...) or a Schedule (e.g. A1, E, F, ...) to which this text/memo/note is related.
03	o	Text4000	1600	A string of unformatted text up to 1600 characters. (note: no tab, carriage return, line feed or other non-keyboard characters can be contained within.)

Three Examples:

TEXT,COH,"Some general notes about this COH filing."

TEXT,A1,"Some general notes about Schedule A in this COH filing."

TEXT,F,"The payment to Southwestern Bell prepays six months of service."

BACK-REFERENCING TO RELATE "CHILD" SUBITEMIZATIONS BACK TO "PARENT" ITEMIZATIONS

The BakRef_ID of a "sub-itemization" (a "child" record in programmer talk) is used to "refer back" to the main itemization record in a schedule. A sub-itemization (like a "memo" record where Memo_Code=X) does not count toward any schedule or summary page dollar totals. It is an informational record.

A non-blank BakRef_ID both indicates that a record is a "child" record, and also points (refers back) to the main itemization or "parent" record. The value that is coded into the BakRef_ID of a child record is that of the Item_ID belonging to the parent record. It is STRONGLY recommended that all child records be placed directly beneath their parent records.

The TEC system maintains references so that entities listed in "sub-itemizations" can be located in queries of the TEC database.

Instances where BakRef_ID pointers to parent record Item_IDs are required:

1. EXPN "parent" records can have one or more "child" records which are used to identify Candidate/Officeholder beneficiaries of a Direct Campaign Expenditure. EXPN records can also have one or more "child" records which are used to identify persons who traveled outside the State of Texas. The field Trvl_BakRef, rather than BakRef_ID, is used for Travel records.
2. LOAN "parent" records can have one or more "child" records which are used to identify guarantors of the loan.
3. DEBT "parent" records can have one or more "child" records which are used to identify Guarantors of the outstanding loan.
4. RCPT and PLDG "parent" records can have one or more "child" records which are used to identify persons who traveled outside the State of Texas. The field Trvl_BakRef, rather than BakRef_ID, is used for Travel records.

CAMPAIGN FINANCE REPORT FORM SETS

<u>Code</u>	<u>Form Identifier and Description</u>
1) COH COH-SS COH-UC COH-T	C/OH - Candidate/Officeholder Campaign Finance Report C/OH-SS - Candidate/Officeholder Special Session Report C/OH-UC - Candidate/Officeholder Report of Unexpended Contribs C/OH-T - Candidate/Officeholder Special Pre-election (Telegram) Report
2) JCOH COH-SS COH-UC COH-T	JC/OH - Judicial Candidate/Officeholder Campaign Finance Report C/OH-SS - (same as C/OH-SS report by a non-judicial filer) C/OH-UC - (same as C/OH-UC report by a non-judicial filer) C/OH-T - Candidate/Officeholder Special Pre-election (Telegram) Report
3) SPAC SPAC-SS SPAC-T	SPAC - Specific-Purpose Committee Campaign Finance Report SPAC-SS - Specific Purpose Cmtte Special Session Report SPAC-T – PAC Special Pre-election (Telegram) Report of Contributions Note: This code corresponds to the paper Form PAC-C.
4) JSPAC SPAC-SS SPAC-T	JSPAC - Judicial Specific-Purpose Cmmtte Campaign Finance Report SPAC-SS - (same as SPAC-SS reports by non-judicial filers) SPAC-T – PAC Special Pre-election (Telegram) Report of Contributions Note: This code corresponds to the paper Form PAC-C.
5) GPAC SPAC-T PAC-T	GPAC - General-Purpose Committee Campaign Finance Report SPAC-T – PAC Special Pre-election (Telegram) Report of Contributions Note: This code corresponds to the paper Form PAC-C. PAC-T – PAC Special Pre-election (Telegram) Report of Direct Expenditures Note: This code corresponds to the paper Form PAC-E.
6) MPAC SPAC-T PAC-T	MPAC - Monthly Filing Gen-Purp Cmttee Campaign Finance Report SPAC-T – PAC Special Pre-election (Telegram) Report of Contributions Note: This code corresponds to the paper Form PAC-C. PAC-T – PAC Special Pre-election (Telegram) Report of Direct Expenditures Note: This code corresponds to the paper Form PAC-E.
7) CEC SPAC-T PAC-T	CEC - County Executive Committee Campaign Finance Report SPAC-T – PAC Special Pre-election (Telegram) Report of Contributions Note: This code corresponds to the paper Form PAC-C. PAC-T – PAC Special Pre-election (Telegram) Report of Direct Expenditures Note: This code corresponds to the paper Form PAC-E.
8) MCEC SPAC-T PAC-T	MCEC - Monthly Filing County Exec Cmttee Campaign Finance Report SPAC-T – PAC Special Pre-election (Telegram) Report of Contributions Note: This code corresponds to the paper Form PAC-C. PAC-T – PAC Special Pre-election (Telegram) Report of Direct Expenditures Note: This code corresponds to the paper Form PAC-E.
9) PTYCORP	PTY-CORP - Political Party Report of Corporate/Labor Contributions
10) SCCOH COH-UC	SC C/OH – State/County Chair Cand/Officeholder Camp Finance Report C/OH-UC - (same as C/OH-UC report by a non-judicial filer)
11) SCSPAC	SC SPAC – State/County Chair Specific-Purp Cmtte Camp Finance Report
12) LEG	LEG - Legislative Caucus Report of Contributions & Expenditures

ELECTRONIC FILING FORMAT - COMPOSITION BY FILING TYPE

Filing Group #1 - C/OH - Candidate/Officeholder Campaign Finance Report

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	COH	C/OH - Cand/Off-hldr Camp Fin Rpt (Cover pg 1&2)	
CVR2	DIRECT	Direct campaign expenditures by other individuals Note: DIRECT not used after 06/17/2011	R
CVR2	SUPPORT	Supporting Political Committee(s)	R
CORR	COR-COH	Correction Affidavit - Candidate/Officeholder	
FINL	COH-FR	Cand/Officeholder - Designation of Final Report	
SMRY	COH	Cover Page Summary Totals (1 - 6)	R
SMRY	B1	Total Unitemized Pledges	
SMRY	E	Total Unitemized Loans	
RCPT	A1	Sched A - Pol Contrib other than Pledges or Loans	R
PLDG	B1	Sched B - Pledged Contributions	R
LOAN	E	Sched E - Loans	R
EXPN	F	Sched F - Political Expenditures	R
EXPN	G	Sched G - Pol Expn made from Pers Funds	R
EXPN	H	Sched H - Payment From Pol Contrib to a Bus of C/OH	R
EXPN	I	Sched I - Non-Pol Expn made from Pol Contrib	R
CRED	K	Sched K - Credits/Gains/Investments	R

Filing Group #2 - JC/OH - Judicial Cand/Off-hldr Camp Fin Rpt

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	JCOH	JC/OH - Judicial Cand/Off-hldr Camp Fin Rpt (Cover 1&2)	
CVR2	DIRECT	Direct campaign expenditures by other individuals Note: DIRECT not used after 06/17/2011	R
CVR2	SUPPORT	Supporting Political Committee(s)	R
CORR	COR-COH	Correction Affidavit - Candidate/Officeholder	
FINL	COH-FR	Cand/Officeholder - Designation of Final Report	
SMRY	JCOH	Cover Page Summary Totals (1 - 6)	R
SMRY	B(J)	Total Unitemized Pledges	
SMRY	E(J)	Total Unitemized Loans	
RCPT	A(J)	Sched A(J) - Pol Contrib O/T Pledges or Loans (Jud)	R
PLDG	B(J)	Sched B(J) - Pledged Contributions (Judicial)	R
LOAN	E(J)	Sched E(J) - Loans (Judicial)	R
EXPN	F	Sched F - Political Expenditures	R
EXPN	G	Sched G - Pol Expn made from Pers Funds	R
EXPN	H	Sched H - Payment From Pol Contrib to a Bus of A C/OH	R
EXPN	I	Sched I - Non-Pol Expn made from Pol Contrib	R
CRED	K	Sched K - Credits/Gains/Investments	R
DEBT	L	Sched L - Outstanding Loans	R
ASSET	M	Sched M - Assets Valued At \$500 or More	R

Filing Group #3 - SPAC - Specific-Purpose Committee Camp Fin Rpt

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	SPAC	SPAC - Specific-Purpose Cmte Camp Fin Rpt (Cover 1&2)	
CVR3	PURPOSE	Candidate/Measure Supported/Opposed/Assisted	R
CORR	COR-PAC	Correction Affidavit - PAC	
FINL	PAC-DR	PAC - Affidavit of Dissolution	
SMRY	SPAC	Cover Page Summary Totals (1 - 6)	R
SMRY	B1	Total Unitemized Pledges	
SMRY	E	Total Unitemized Loans	
RCPT	A1	Sched A - Pol Contrib other than Pledges or Loans	R
PLDG	B1	Sched B - Pledged Contributions	R
RCPT	C	Sched C - Corp/Labor Org Contrib O/T Pledges or Loans	R
PLDG	D	Sched D - Pledged Corporate or Labor Org Contrib	R
LOAN	E	Sched E - Loans	R
EXPN	F	Sched F - Political Expenditures	R
EXPN	H	Sched H - Payment From Pol Contrib to a Bus of C/OH	R
EXPN	I	Sched I - Non-Pol Expn made from Pol Contrib	R
RCPT	J	Sched J - Pol Contrib Returned To Committee	R
CRED	K	Sched K - Credits/Gains/Investments	R

Filing Group #4 - JSPAC - Judicial Specific-Purpose Cmmtte Camp Fin Report

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	JSPAC	JSPAC - Judicial Spc-Purp Cmmtte Camp Fin Rpt (Cover 1&2)	
CVR3	PURPOSE	Candidate Supported/Opposed/Assisted	R
CORR	COR-PAC	Correction Affidavit - PAC	
FINL	PAC-DR	PAC - Affidavit of Dissolution	
SMRY	JSPAC	Cover Page Summary Totals (1 - 6)	R
SMRY	B(J)	Total Unitemized Pledges	
SMRY	E(J)	Total Unitemized Loans	
RCPT	A(J)	Sched A(J) - Pol Contrib O/T Pledges or Loans (Jud)	R
PLDG	B(J)	Sched B(J) - Pledged Contributions (Judicial)	R
LOAN	E(J)	Sched E(J) - Loans (Judicial)	R
EXPN	F	Sched F - Political Expenditures	R
EXPN	H	Sched H - Payment From Pol Contrib to a Bus of C/OH	R
EXPN	I	Sched I - Non-Pol Expn made from Pol Contrib	R
RCPT	J	Sched J - Pol Contrib Returned To Committee	R
CRED	K	Sched K - Credits/Gains/Investments	R
DEBT	L	Sched L - Outstanding Loans	R
ASSET	M	Sched M - Assets Valued At \$500 or More	R

Filing Group #5 - GPAC - General-Purpose Committee Camp Fin Report

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	GPAC	GPAC - General-Purpose Cmtte Camp Fin Rpt (Cover 1&2)	
CVR3	PURPOSE	Candidate/Measure Supported/Opposed/Assisted	R
CORR	COR-PAC	Correction Affidavit - PAC	
FINL	PAC-DR	PAC - Affidavit of Dissolution	
SMRY	GPAC	Cover Page Summary Totals (1 - 6)	R
SMRY	B2	Total Unitemized Pledges	
SMRY	E	Total Unitemized Loans	
RCPT	A2	Sched A - Pol Contrib other than Pledges or Loans	R
PLDG	B2	Sched B - Pledged Contributions	R
RCPT	C	Sched C1 - Corp/Labor Org Contrib O/T Pledges or Loans	R
RCPT	C2	Sched C2 – Corporation or Labor Organization Support	R
PLDG	D	Sched D - Pledged Corporate or Labor Org Contrib	R
LOAN	E	Sched E - Loans	R
EXPN	F	Sched F - Political Expenditures	R
EXPN	I	Sched I - Non-Pol Expn made from Pol Contrib	R
RCPT	J	Sched J - Pol Contrib Returned To Committee	R
CRED	K	Sched K - Credits/Gains/Investments	R

Filing Group #6 - MPAC - Monthly Filing Gen-Purp Cmttee Camp Fin Report

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	MPAC	MPAC - Monthly Filing GPAC Report (Cover pg 1&2)	
CVR3	PURPOSE	Candidate/Measure Supported/Opposed/Assisted	R
CORR	COR-PAC	Correction Affidavit - PAC	
FINL	PAC-DR	PAC - Affidavit of Dissolution	
SMRY	MPAC	Cover Page Summary Totals (1 - 6)	R
SMRY	B2	Total Unitemized Pledges	
SMRY	E	Total Unitemized Loans	
RCPT	A2	Sched A - Pol Contrib other than Pledges or Loans	R
PLDG	B2	Sched B - Pledged Contributions	R
RCPT	C	Sched C1 - Corp/Labor Org Contrib O/T Pledges or Loans	R
RCPT	C2	Sched C2 – Corporation or Labor Organization Support	R
PLDG	D	Sched D - Pledged Corporate or Labor Org Contrib	R
LOAN	E	Sched E - Loans	R
EXPN	F	Sched F - Political Expenditures	R
EXPN	I	Sched I - Non-Pol Expn made from Pol Contrib	R
RCPT	J	Sched J - Pol Contrib Returned To Committee	R
CRED	K	Sched K - Credits/Gains/Investments	R

Filing Group #7 - CEC - County Executive Committee Camp Fin Report

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	CEC	CEC - County Exec Cmtte Camp Fin Rpt (Cover pg 1&2)	
CVR3	PURPOSE	Candidate/Measure Supported/Opposed/Assisted	R
CORR	COR-PAC	Correction Affidavit - PAC	
SMRY	CEC	Cover Page Summary Totals (1 - 6)	R
SMRY	B2	Total Unitemized Pledges	
SMRY	E	Total Unitemized Loans	
RCPT	A2	Sched A - Pol Contrib other than Pledges or Loans	R
PLDG	B2	Sched B - Pledged Contributions	R
LOAN	E	Sched E - Loans	R
EXPN	F	Sched F - Political Expenditures	R
EXPN	I	Sched I - Non-Pol Expn made from Pol Contrib	R
RCPT	J	Sched J - Pol Contrib Returned To Committee	R
CRED	K	Sched K - Credits/Gains/Investments	R

Filing Group #8 - MCEC - Monthly Filing County Exec Cmttee Camp Fin Report

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	MCEC	MCEC - Monthly Filing CEC Report (Cover pg 1&2)	
CVR3	PURPOSE	Candidate/Measure Supported/Opposed/Assisted	R
CORR	COR-PAC	Correction Affidavit - PAC	
SMRY	MCEC	Cover Page Summary Totals (1 - 6)	R
SMRY	B2	Total Unitemized Pledges	
SMRY	E	Total Unitemized Loans	
RCPT	A2	Sched A - Pol Contrib other than Pledges or Loans	R
PLDG	B2	Sched B - Pledged Contributions	R
LOAN	E	Sched E - Loans	R
EXPN	F	Sched F - Political Expenditures	R
EXPN	I	Sched I - Non-Pol Expn made from Pol Contrib	R
RCPT	J	Sched J - Pol Contrib Returned To Committee	R
CRED	K	Sched K - Credits/Gains/Investments	R

Filing Group #9 - PTYCORP - Political Party Report of Corp/Labor Contribs

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	PTYCORP	PTY-CORP Pol Party / Corp Report (Cover pg 1&2)	
CORR	COR-PTY	Correction Affidavit - Party	
SMRY	PTYCORP	Cover Page Summary Totals (1 - 2,6)	R
RCPT	C	Sched C - Corp/Labor Org Contrib O/T Pledges or Loans	R
PLDG	D	Sched D - Pledged Corporate or Labor Org Contrib	R
LOAN	E(P)	Sched E(P) - Loans	R
EXPN	N	Sched N - Expn From Corporate or Labor Org Contrib	R

Filing Group #10 - SC C/OH – State/County Chair Cand/Off-hldr Camp Fin Rpt

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	SCCOH	SC C/OH – State/County Chair Cand/Off-hldr CFR (Cover pg 1&2)	
CVR2	DIRECT	Direct campaign expenditures by other individuals Note: DIRECT not used after 06/17/2011	R
CVR2	SUPPORT	Supporting Political Committee(s)	R
CORR	COR-COH	Correction Affidavit - Candidate/Officeholder	
FINL	COH-FR	Cand/Officeholder - Designation of Final Report	
SMRY	SCCOH	Cover Page Summary Totals (1 - 6)	R
SMRY	B1	Total Unitemized Pledges	
SMRY	E	Total Unitemized Loans	
RCPT	A1	Sched A - Pol Contrib other than Pledges or Loans	R
PLDG	B1	Sched B - Pledged Contributions	R
LOAN	E	Sched E – Loans	R
EXPN	F	Sched F - Political Expenditures	R
EXPN	G	Sched G - Pol Expn made from Pers Funds	R
EXPN	H	Sched H - Payment From Pol Contrib to a Bus of C/OH	R
EXPN	I	Sched I - Non-Pol Expn made from Pol Contrib	R
CRED	K	Sched K - Credits/Gains/Investments	R

Filing Group #11 - SC SPAC – State/County Chair Spec Purp Cmtte Camp Fin Rpt

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	SCSPAC	SPAC - Specific-Purpose Cmtte Camp Fin Rpt (Cover 1&2)	
CVR3	PURPOSE	Candidate/Measure Supported/Opposed/Assisted	
CORR	COR-PAC	Correction Affidavit - PAC	
FINL	PAC-DR	PAC - Affidavit of Dissolution	
SMRY	SCSPAC	Cover Page Summary Totals (1 - 6)	R
SMRY	B1	Total Unitemized Pledges	
SMRY	E	Total Unitemized Loans	
RCPT	A1	Sched A - Pol Contrib other than Pledges or Loans	R
PLDG	B1	Sched B - Pledged Contributions	R
LOAN	E	Sched E – Loans	R
EXPN	F	Sched F - Political Expenditures	R
EXPN	H	Sched H - Payment From Pol Contrib to a Bus of C/OH	R
EXPN	I	Sched I - Non-Pol Expn made from Pol Contrib	R
RCPT	J	Sched J - Pol Contrib Returned To Committee	R
CRED	K	Sched K - Credits/Gains/Investments	R

Filing Group #12 - LEG - Legislative Caucus Rpt of Contrib & Expenditures

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	LEG	LEG - Leg Caucus Rpt of Contrib & Expend	
CORR	COR-LEG	Correction Affidavit - LEG	
SMRY	LEG	Cover Page Summary Totals (1-5)	R
SMRY	E(L)	Total Unitemized Loans	
RCPT	A(L)	Sched A(L) - Non-caucus Member Contributions	R
LOAN	E(L)	Sched E(L) - Loans to Legislative Caucus	R
EXPN	F(L)	Sched F(L) - Legislative Caucus Expenditures	R

Filing Groups #1 & #2: C/OH-SS Special Session Reports

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	COH-SS	C/OH-SS - Cand/Officeholder Special Session Report	
CORR	COR-COH	Correction Affidavit - Candidate/Officeholder	
RCPT	A1	Sched A - Pol Contrib other than Pledges or Loans	R
PLDG	B3	Sched B-SS - Pledged Contributions	R

Filing Groups #3 & #4: SPAC-SS Special Session Reports

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	SPAC-SS	SPAC-SS - Specific-Purpose Cmte Special Session Rpt	
CVR3	PURPOSE	Candidate/Measure Supported/Opposed/Assisted	
CORR	COR-PAC	Correction Affidavit - PAC	
RCPT	A1	Sched A - Pol Contrib other than Pledges or Loans	R
PLDG	B3	Sched B-SS - Pledged Contributions	R

Filing Groups #1, #2 & #10: C/OH-UC Report of Unexpended Contributions

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	COH-UC	C/OH-UC - C/OH Report of Unexpended Contributions	
CORR	COR-COH	Correction Affidavit - Candidate/Officeholder	
SMRY	COH-UC	Unexpended Contribs & Interest/Other Inc totals (1-2)	R
EXPN	UC-EXP	Expenditures (like Sched F)	R

Filing Groups #1: COH-T Special Pre-election (Telegram) Reports

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	COH-T	C/OH-T - Candidate/Officeholder Special Pre-election (Telegram) Report	
CORR	COH-TC	Correction Affidavit - C/OH Special Pre-election (Telegram) Report	
RCPT	T-CTR	Political Contributions (like Sched A)	R
PLDG	T-PLG	Pledged Contributions (like Sched B)	R

Filing Groups #3 & #5 - #8 SPAC-T Special Pre-election (Telegram) Reports of Contributions

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	SPAC-T	SPAC-T - PAC Special Pre-election (Telegram) Report of Contributions (PAC-C) Note: This code corresponds to the paper Form PAC-C.	
CORR	PAC-TC	Correction Affidavit - PAC Special Pre-election (Telegram) Report (COR-PAC-C) Note: PAC-TC code corresponds to the paper Forms COR-PAC-C and COR-PAC-E. The paper form used depends on whether a PAC-C or PAC-E is being corrected.	
RCPT	T-CTR	Political Contributions (like Sched A)	R
PLDG	T-PLG	Pledged Contributions (like Sched B)	R

Filing Groups #3 & #5 - #8 PAC-T Special Pre-election (Telegram) Reports of Direct Expns.

<u>RecType</u>	<u>FormName</u>	<u>Description</u>	<u>Repeating?</u>
HDR	PDP	PDSERF/Plus Header record	
CVR	PAC-T	PAC-T - PAC Special Pre-election (Telegram) Report of Direct Campaign Expenditures (PAC-E) Note: This code corresponds to the paper Form PAC-E.	
CORR	PAC-TC	Correction Affidavit - PAC Special Pre-election (Telegram) Report (COR-PAC-E) Note: PAC-TC code corresponds to the paper Forms COR-PAC-C and COR-PAC-E. The paper form used depends on whether a PAC-C or PAC-E is being corrected.	
EXPN	T-DCE	Direct Campaign Expenditures (like Sched F)	R

COVER PAGE LAYOUT FOR CAMPAIGN FINANCE REPORTS [CVR]

#	R(x) C(x)	Field Name	Max Len	Description
01	Rx	Rec_Type	3	Record Type (identifies this record) Value: CVR
02	Rx	Form_Type	7	Type of Filing or Form set. Values: COH, COH-SS, COH-UC, COH-T, JCOH, SPAC, SPAC-SS, SPAC-T, JSPAC, GPAC, MPAC, CEC, MCEC, PAC-T, PTYCORP, SCCOH, SCSPAC, LEG <i>Note:</i> The Record Types that follow this CVR record in a filing depend on the value of Form_Type.
03	Rx	Filer_ID	8	ID of Filer / Account # (Pre-assigned by T.E.C.)
04	Rx	Entity_Cd	3	Values: IND - Individual ("COH" reports only) ENT - Entity (all "non-COH" reports) "COH" reports are: Form_Type = COH, COH-SS, COH-UC, COH-T, JCOH, and SCCOH.
05	Rx	Filer_NamL	100	Filer Name - Last (family) name
06	Cx	Filer_NamF	45	Filer Name - First (middle, ...) names (Req if Entity_Cd = IND)
07	Co	Filer_NamT	15	Filer Name - Prefix (Optional if Entity_Cd = IND)
08	Co	Filer_NamS	5	Filer Name - Suffix (Optional if Entity_Cd = IND)
09	o	FilerShort	25	Filer (short) Name - Nickname or Acronym
10	Rx	Rpt_Number	3	Report Number Values: 0 (zero) = Original Report 1-999 = Correction #1-999
----- From/Thru Dates do not apply to COH-T, SPAC-T, and PAC-T reports -----				
11	CR	From_Date	8	Reporting Period From Date (not used on {*}-T rpts)
12	CR	Thru_Date	8	Reporting Period Through Date (not used on {*}-T rpts)
13	Co	Elect_Date	8	Date of Election (Convention Date on SCCOH & SCSPAC) (Optionally used on COH, JCOH, SCCOH, SPAC, JSPAC, SCSPAC, GPAC, & CEC filings.)
14	Co	ElectTypCd	1	Type of Election Values: P-Primary; G-General; R-Runoff; S-Special; O-Other (Optional on COH, JCOH, SPAC, JSPAC, GPAC, & CEC filings.)
15	CR	ElectDescr	50	Type of Election Description (Required if ElectTypCd {is applicable} and = O-Other)

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COVER PAGE LAYOUT FOR CAMPAIGN FINANCE REPORTS [CVR] (continued)

#	R(x) C(x)	Field Name	Max Len	Description
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*---- One or more of the following Report Type fields (#16 - #26) are required on COH, COH-UC,

*---- JCOH, SPAC, JSPAC, GPAC, MPAC, CEC, MCEC, PTYCORP, SC-COH, SC-SPAC, and

*---- LEG filings – refer to pages 7 & 8 in the Overview.

*---- *Note:* Each "check-box" field corresponds to a Report Type Code described on pages 7 and

*---- 8 in the Overview section of this document.

16	CR	RptTyp_Jan	1	Check-box: Semi-annual report due Jan 15th
17	CR	RptTyp_Jul	1	Check-box: Semi-annual report due Jul 15th
18	CR	RptTyp_E50	1	Check-box: 50th day before election
19	CR	RptTyp_E30	1	Check-box: 30th day before election
20	CR	RptTyp_E8	1	Check-box: 8th day before election
21	CR	RptTyp_A15	1	Check-box: 15th day after treasurer appointment
22	CR	RptTyp_A10	1	Check-box: 10th day after treasurer termination
23	CR	RptTyp_500	1	Check-box: Exceeded \$500 limit
24	CR	RptTyp_Run	1	Check-box: Runoff Report
25	CR	RptTyp_Fin	1	Check-box: Final Report
26	CR	RptTyp_Mon	3	Report Type Monthly. Values: JAN, FEB, MAR, APR, MAY, JUN, JUL, AUG, SEP, OCT, NOV, DEC Note: Do not confuse Semi-annual Jan 15th and Jul 15th reports with Monthly JAN and JUL reports.

*---- Office Held information applies only to COH, COH-SS & JCOH reports

27	Co	OffHldCd	3	Office Held Code (see "Political Office Codes")
28	CR	OffHldNam	30	Office Held Description (if OffHldCd=OTH {Other})
29	Co	OffHldNum	4	Office Held District# (see "Political Office Codes")

*---- Office Sought only applies to COH, COH-SS, COH-T & JCOH reports

30	Co	OffSeekCd	3	Office Sought Code (see "Political Office Codes")
31	CR	OffSeekNam	30	Office Sought Description (if OffSeekCd=OTH {Other})
32	Co	OffSeekNum	4	Office Sought District# (see "Political Office Codes")

*---- Filer address information does not apply to PAC-T & SPAC-T reports

33	Cx	Filer_Adr1	55	Filer Address / Street 1
34	Co	Filer_Adr2	55	Filer Address / Street 2
35	Cx	Filer_City	30	Filer Address / City
36	Cx	Filer_StCd	2	Filer Address / State
37	Cx	Filer_ZIP4	10	Filer Address / ZIP+4
38	Co	Filer_COA	1	Filer "Change of Address" Code (N/A on COH-T rpts)

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COVER PAGE LAYOUT FOR CAMPAIGN FINANCE REPORTS [CVR] (continued)

#	R(x) C(x)	Field Name	Max Len	Description
*----		(Treasurer Name: N/A on COH-SS, COH-UC, COH-T, PTYCORP & LEG reports;		
*----		Optional on COH, JCOH & SCCOH reports; otherwise Required on SPAC,		
*----		SPAC-T, PAC-T, JSPAC, GPAC, MPAC, CEC, MCEC, SCSPAC reports.)		
39	Cx	Tres_NamL	100	Treasurer Name - Last (family) name
40	Cx	Tres_NamF	45	Treasurer Name - First (middle, ...) name(s)
41	Co	Tres_NamT	15	Treasurer Name - Title
42	Co	Tres_NamS	5	Treasurer Name - Suffix
43	Co	Tres_NamN	25	Treasurer Name - Nickname (separate from Tres_NamF)
*----		(Tres Address/Phone N/A on COH-SS, COH-UC, COH-T, SPAC-T, PAC-T, PTYCORP,		
*----		& LEG reports; Optional on COH, JCOH and SCCOH reports; otherwise		
*----		Required on SPAC, JSPAC, GPAC, MPAC, CEC, MCEC, SCSPAC reports.)		
44	CR	Tres_Adr1	55	Treasurer {Residence} Address / Street 1
45	Co	Tres_Adr2	55	Treasurer {Residence} Address / Street 2
46	CR	Tres_City	30	Treasurer {Residence} Address / City
47	CR	Tres_StCd	2	Treasurer {Residence} Address / State
48	CR	Tres_ZIP4	10	Treasurer {Residence} Address / ZIP+4
49	CR	Tres_Phon	10	Treasurer Phone (10 digits including Area Code)
50	Co	Tres_Ph_X	4	Treasurer Phone - Extension
*----		(Tres Mailing Address N/A on COH, JCOH, SCCOH, COH-SS, COH-UC, COH-T,		
*----		PTYCORP & LEG reports; otherwise Required.)		
51	Cx	Tmail_Adr1	55	Treasurer Mailing Address / Street 1
52	Co	Tmail_Adr2	55	Treasurer Mailing Address / Street 2
53	Cx	Tmail_City	30	Treasurer Mailing Address / City
54	Cx	Tmail_StCd	2	Treasurer Mailing Address / State
55	Cx	Tmail_ZIP4	10	Treasurer Mailing Address / ZIP+4
56	Co	Tmail_COA	1	Treasurer Mail "Change of Address" Code
57	Co	No_Actv_CB	1	No Reportable Activity Check-box (Only used on LEG reports.)
58	CR	Party_Code	3	Political Party Code (Req on PTYCORP, OK on SCCOH & SCSPAC) Values: REP=Republican; DEM=Democratic; OTH=Other
59	CR	Party_Text	25	Political Party (Req on SCCOH, SCSPAC & PTYCORP if Party_Code is blank or 'OTH'.)
60	CR	St_Co_Code	1	State/County Code (Req on PTYCORP & SCCOH) Values: S=State; C=County
61	CR	CountyName	25	Name of County (Req on PTYCORP & SCCOH if St_Co_Code=C)
*----		(Chair Name only applies to PTYCORP & LEG reports)		
62	Cx	Chair_NamL	100	Chair Name - Last (family) name
63	Cx	Chair_NamF	45	Chair Name - First (middle, ...) name(s)
64	Co	Chair_NamT	15	Chair Name - Title
65	Co	Chair_NamS	5	Chair Name - Suffix
66	Co	Chair_NamN	25	Chair Name - Nickname (separate from Chair_NamF)

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COVER PAGE LAYOUT FOR CAMPAIGN FINANCE REPORTS [CVR] (continued)

<u>#</u>	<u>R(x)</u> <u>C(x)</u>	<u>Field Name</u>	<u>Max</u> <u>Len</u>	<u>Description</u>
*---- (Chair's Mailing Address only applies to PTYCORP reports)				
67	Cx	Cmail_Adr1	55	Chair Mailing Address / Street 1
68	Co	Cmail_Adr2	55	Chair Mailing Address / Street 2
69	Cx	Cmail_City	30	Chair Mailing Address / City
70	Cx	Cmail_StCd	2	Chair Mailing Address / State
71	Cx	Cmail_ZIP4	10	Chair Mailing Address / ZIP+4
72	Co	Cmail_COA	1	Chair Mail "Change of Address" Code
*---- (Chair's Street Address only applies to PTYCORP reports)				
73	CR	Chair_Adr1	55	Chair Address / Street 1
74	Co	Chair_Adr2	55	Chair Address / Street 2
75	CR	Chair_City	30	Chair Address / City
76	CR	Chair_StCd	2	Chair Address / State
77	CR	Chair_ZIP4	10	Chair Address / ZIP+4
*---- (Chair's Phone Number only applies to PTYCORP reports)				
78	CR	Chair_Phon	10	Chair Phone (10 digits including Area Code)
79	Co	Chair_Ph_X	4	Chair Phone - Extension
80	o	Sign_Print	55	Document Signer's Name (as printed)
81	CR	Thresh_CB	1	Using higher itemization threshold based on previous contribution balance (Optional on GPAC, MPAC, CEC, MCEC)
82	o	Email_NTF1	50	(NO LONGER USED – THIS FIELD SHOULD BE BLANK) Primary Email address TEC should use to send Notices To File (NTF) and other communications to this filer. This field will not be posted on the TEC website. (No Longer Used as of 09/01/2011)

"COH" Notice of Supporting Expend (Box 16) coded on CVR2 with Form_Type=SUPPORT.

"PAC" Committee Purpose (Box 13) is coded on CVR3 records with Form_Type=PURPOSE.

COVER PAGE LAYOUT FOR REPEATING COVER PAGE INFORMATION (Direct / Support) [CVR2]

#	R(x) C(x)	Field Name	Max Len	Description
01	Rx	Rec_Type	4	Record Type (identifies this record) Value: CVR2
02	Rx	Form_Type	7	Type of Filing or Form set. Values: DIRECT - Direct Campaign Expend by other... NOTE: DIRECT does not apply to reports whose Period covered begins on or after 06/17/2011

SUPPORT - Supporting Political Committee(s)

Map to Cover Page by Filing Type

Filing Type	DIRECT "Box"	SUPPORT "Box"
COH	N/A	#16
JCOH	N/A	#16
SCCOH	N/A	#16

03	Rx	Item_ID	20	Unique Identifier for this itemization.
04	Rx	Entity_Cd	3	Values: IND - Individual; (when Form_Type=DIRECT) NOTE: DIRECT does not apply to reports whose Period covered begins on or after 06/17/2011 ENT - Entity (when Form_Type=SUPPORT)
05	Rx	CVR2_NamL	100	Name - Last (family) or Entity name
06	Cx	CVR2_NamF	45	Name - First (middle, ...) name(s) (Req if Individual)
07	o	CVR2_NamT	15	Name - Prefix
08	o	CVR2_NamS	5	Name - Suffix
09	o	CVR2_NamN	25	Name - Nickname (separate from CVR2_NamF)
10	CR	CVR2_Adr1	55	Address / Street 1
11	o	CVR2_Adr2	55	Address / Street 2
12	CR	CVR2_City	30	Address / City
13	CR	CVR2_StCd	2	Address / State
14	CR	CVR2_ZIP4	10	Address / ZIP+4

*----- Fields 15 - 25 are applicable when CVR2.02.Form_Type='SUPPORT'

15	CR	Cmtte_Type	1	Committee Type Code Values: G-General; S-Specific
16	CR	Tres_NamL	100	Treasurer Name - Last (family) name
17	CR	Tres_NamF	45	Treasurer Name - First (middle, ...) name(s)
18	o	Tres_NamT	15	Treasurer Name - Title
19	o	Tres_NamS	5	Treasurer Name - Suffix
20	o	Tres_NamN	25	Treasurer Name - Nickname (separate from Tres_NamF)
21	CR	Tres_Adr1	55	Treasurer Address / Street 1
22	o	Tres_Adr2	55	Treasurer Address / Street 2
23	CR	Tres_City	30	Treasurer Address / City
24	CR	Tres_StCd	2	Treasurer Address / State
25	CR	Tres_ZIP4	10	Treasurer Address / ZIP+4

COVER PAGE LAYOUT FOR REPEATING COVER PAGE INFORMATION (Purpose) [CVR3]

#	R(x) C(x)	Field Name	Max Len	Description
01	Rx	Rec_Type	4	Record Type (identifies this record) Value: CVR3
02	Rx	Form_Type	7	Form Type – Value: PURPOSE - Cand/Measure Sup/Opp/Assist

Map to Cover Page by Filing Type
(See Appendix for Details)

Filing Type	Purpose "Box"
CEC	#13
GPAC	#13
JSPAC	#13
MCEC	#13
MPAC	#13
SCSPAC	#15
SPAC	#13
SPAC-SS	#11

03	Rx	Item_ID	20	Unique Identifier for this itemization.
04	Rx	Text_Name	100	Text name/identifying info of Candidate / Officeholder / Party or Ballot Measure
05	Rx	SupOppSubj	2	Subject Supported/Opposed/Assisted Values: C - Candidate (State Chair in SCSPAC) O - Office Holder (County Chair in SCSPAC) M - Measure (N/A for JSPAC) PC - Candidates of Political Party (N/A for SPAC, SPAC-SS, JSPAC & SCSPAC) PO - Office Holders of Pol Party (N/A for SPAC, SPAC-SS, JSPAC & SCSPAC)
06	Rx	SupOpp_Cd	1	Supported/Opposed/Assisted Code Values: S – Supported (Candidates/Measures only) O – Opposed (Candidates/Measures only) A - Assisted (Officeholders only)
07	CR	OfficeName	30	Name of Office Sought/Held (e.g. Governor, St Senate, ...) (Req if [SPAC SPAC-SS JSPAC] & SupOppSubj=[C O]) Name of County (e.g., Travis) in SCSPAC

*---- Ballot Measure fields (#08 & #09) apply when SupOppSubj=M

08	Co	Ballot_No	8	Ballot Identification Number
09	CR	Election_Dt	8	Election Date

CORRECTION AFFIDAVIT RECORD LAYOUT [CORR]

#	R(x) C(x)	Field Name	Max Len	Description
01	Rx	Rec_Type	4	Record Type (identifies this record) Value: CORR
02	Rx	Form_Type	7	Type of Filing or Form set. Values: COR-COH - Correction Affidavit - C/OH COR-PAC - Correction Affidavit - PAC COR-PTY - Correction Affidavit - PTY-CORP COR-LEG - Correction Affidavit - LEG COH-TC - Correction Affidavit - C/OH Special Pre-elect. (Tele) Rpt PAC-TC - Correction Affidavit - PAC Special Pre-elect. (Tele) Rpt Note: PAC-TC is the form_type used for two paper forms: COR-PAC-C and COR-PAC-E
03	Rx	Explain	1600	Explanation of Correction
04	Cx	Cor_Aff_CB	1	Correction Affidavit 14-day checkbox. Corresponds to the checkbox on form_types COR-COH, COR-PAC, COR-PTY, and COR-LEG labeled: "Other Reports (excluding semiannual reports): I swear, or affirm, that I am filing this corrected report not later than the 14th business day after the date I learned that the report as originally filed is inaccurate or incomplete. I swear, or affirm, that any error or omission in the report as originally filed was made in good faith." This field does not apply to corrected Special Pre-election (Telegram) reports (COH-TC & PAC-TC).
05	o	Prev_Repno	10	The report number TEC assigned to the report being corrected. This is the numeric portion of the "confirmation number" which TEC includes in the email confirmation sent after a successful filing. It is also the same number displayed on the TEC website for the previously filed report. NOTE: it does not matter if the previously filed report was also a correction - its number should be used here and NOT the number assigned to the original report.
06	Cx	Cor_SA_CB	1	Correction Affidavit Semiannual checkbox. Corresponds to the checkbox on form_type COR-COH, COR-PAC and COR-LEG labeled: "Semiannual reports: This report is an amendment/correction to a semiannual report due on or after September 1, 2011. If amendment/correction is filed on or after the eighth day after the original report was filed, I swear, or affirm, that the original report was made in good faith and without an intent to mislead or misrepresent the information contained in the report." This field does not apply to form_types COR-PTY, COH-TC & PAC-TC.

Examples:

CORR,COR-COH,"Inadvertently omitted Contributions Maintained",X,456666,

CORR,COR-COH,"Inadvertently omitted Contributions Maintained",,456666,X

DESIGNATION OF FINAL REPORT / AFFIDAVIT OF DISSOLUTION RECORD LAYOUT [FINL]

<u>#</u>	<u>R(x)</u> <u>C(x)</u>	<u>Field Name</u>	<u>Max</u> <u>Len</u>	<u>Description</u>
01	Rx	Rec_Type	4	Record Type (identifies this record) Value: FINL
02	Rx	Form_Type	6	Type of Filing or Form set. Values: COH-FR - C/OH Final Report (COH, JCOH & SCCOH) PAC-DR - PAC Affidavit of Dissolution

*----- Fields 03, 04, and 05 only apply when FINL.02.Form_Type = 'COH-FR'.

*----- Fields 03 & 04 apply to "Candidates" only.

03	o	BoxA_CD	1	Values: 1 - do not have unexpended contributions... 2 - have unexpended contributions...
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04	o	BoxB_CD	1	Values: 1 - do not retain assets... 2 - do retain assets...
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*-----Field 05 applies to "Officeholders" only.

05	Co	OH_Ack_CB	1	Acknowledge knowledge of filing requirements Checkbox
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SUMMARY TOTALS RECORD LAYOUT [SMRY]

#	R(x) C(x)	Field Name	Max Len	Description
01	Rx	Rec_Type	4	Record Type (identifies this record) Value: SMRY
02	Rx	Form_Type	8	Name of Form or Schedule
03	Rx	Line_Item	8	Line Number of Summary Total
04	o	Amount	12	Summary Amount

Note: Amount(s) may have a null or zero value if there is no dollar total to be conveyed. SMRY records with null/zero Amount(s) do not have to be coded within a filing. Amount(s) are assumed to be zero in the absence of a SMRY record.

Note: When a SMRY record exists for a "Box 4 unitemized..." for Schedules B1, B2, B(J), E, or E(J) - and the amount is greater than zero, the print rendering program MUST print a page for any of those schedules, even if there is no itemized detail to be printed.

Examples:

SMRY,COH,1,150.00
 SMRY,COH,2,1250.00
 SMRY,COH,3,75.33
 SMRY,COH,4,2500.33

Note1: Summary information is not included within COH-SS, COH-T, SPAC-SS, SPAC-T and PAC-T reports.

Note2: *Unitemized Contributions* refers to a lump-sum total of contributions accepted during the reporting period which are not itemized. Itemization may be optional if all contributions accepted from the same contributor, in the aggregate, total \$50 or less. For monthly filers (forms MPAC and MCEC), the itemization threshold is \$10. If certain other criteria are met, the itemization threshold for GPAC reports may be increased to \$100, and the threshold for MPAC reports may be increased to \$20. Please refer to the relevant Campaign Finance Guides and Instructions on the TEC website for more information.

Note3: *Unitemized Expenditures* refers to a lump-sum total of expenditures made during the reporting period which are not itemized. Itemization may be optional if all expenditures paid to the same payee, in the aggregate, total \$100 or less. For reports whose period covered ends before 09/28/2011, the itemization threshold for expenditures was \$50. For Legislative Caucuses (Form LEG), the itemization threshold remains \$50, regardless of the period covered. For monthly filers (forms MPAC and MCEC), the itemization threshold for expenditures is \$10, regardless of the period covered. Please refer to the relevant Campaign Finance Guides and Instructions on the TEC website for more information.

Summary (SMRY) records used in COH & SCCOH filings:

SMRY,[COH|SCCOH],1,{Amt} (Unitemized Contributions <= \$50)
 SMRY,[COH|SCCOH],2,{Amt} (Total Contributions = 1 + Sch A1 & C)
 SMRY,[COH|SCCOH],3,{Amt} (Unitemized Expenditures <= \$50/\$100)
 SMRY,[COH|SCCOH],4,{Amt} (Total Expenditures = 3 + Sch F, G & H)
 SMRY,[COH|SCCOH],5,{Amt} (Principal of Outstanding Loans)
 SMRY,[COH|SCCOH],6,{Amt} (Total Contribution Balance)
 SMRY,B1,4,{Amt} (Total Unitemized Pledges)
 SMRY,E,4,{Amt} (Total Unitemized Loans)

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SUMMARY TOTALS RECORD LAYOUT [SMRY] (continued)Summary (SMRY) records used in JCOH filings:

SMRY,[JCOH JSPAC],1,{Amt}	(Unitemized Contributions <= \$50)
SMRY,[JCOH JSPAC],2,{Amt}	(Total Contributions = 1 + Sch A(J))
SMRY,[JCOH JSPAC],3,{Amt}	(Unitemized Expenditures <= \$50/\$100)
SMRY,[JCOH JSPAC],4,{Amt}	(Total Expenditures = 3 + Sch F, G & H)
SMRY,[JCOH JSPAC],5,{Amt}	(Principal of Outstanding Loans)
SMRY,[JCOH JSPAC],6,{Amt}	(Total Contribution Balance)
SMRY,B(J),4,{Amt}	(Total Unitemized Pledges)
SMRY,E(J),4,{Amt}	(Total Unitemized Loans)

Summary (SMRY) records used in JSPAC filings:

SMRY,[JCOH JSPAC],1,{Amt}	(Unitemized Contributions <= \$50)
SMRY,[JCOH JSPAC],2,{Amt}	(Total Contributions = 1 + Sch A(J))
SMRY,[JCOH JSPAC],3,{Amt}	(Unitemized Expenditures <= \$50/\$100)
SMRY,[JCOH JSPAC],4,{Amt}	(Total Expenditures = 3 + Sch F & H)
SMRY,[JCOH JSPAC],5,{Amt}	(Principal of Outstanding Loans)
SMRY,[JCOH JSPAC],6,{Amt}	(Total Contribution Balance)
SMRY,B(J),4,{Amt}	(Total Unitemized Pledges)
SMRY,E(J),4,{Amt}	(Total Unitemized Loans)

Summary (SMRY) records used in SPAC & SCSPAC filings:

SMRY,[SPAC SCSPAC],1,{Amt}	(Unitemized Contributions <= \$50)
SMRY,[SPAC SCSPAC],2,{Amt}	(Total Contributions = 1 + Sch A1 & C{if SPAC})
SMRY,[SPAC SCSPAC],3,{Amt}	(Unitemized Expenditures <= \$50/\$100)
SMRY,[SPAC SCSPAC],4,{Amt}	(Total Expenditures = 3 + Sch F & H)
SMRY,[SPAC SCSPAC],5,{Amt}	(Principal of Outstanding Loans)
SMRY,[SPAC SCSPAC],6,{Amt}	(Total Contribution Balance)
SMRY,B1,4,{Amt}	(Total Unitemized Pledges)
SMRY,E,4,{Amt}	(Total Unitemized Loans)

Summary (SMRY) records used in GPAC & MPAC filings:

SMRY,[GPAC MPAC],1,{Amt}	(Unitemized Contributions <= \$50/10 or 100/20)
SMRY,[GPAC MPAC],2,{Amt}	(Total Contributions = 1 + Sch A2 & C & C2)
SMRY,[GPAC MPAC],3,{Amt}	(Unitemized Expenditures <= \$50/\$100/10)
SMRY,[GPAC MPAC],4,{Amt}	(Total Expenditures = 3 + Sch F)
SMRY,[GPAC MPAC],5,{Amt}	(Principal of Outstanding Loans)
SMRY,[GPAC MPAC],6,{Amt}	(Total Contribution Balance)
SMRY,B2,4,{Amt}	(Total Unitemized Pledges)
SMRY,E,4,{Amt}	(Total Unitemized Loans)

Summary (SMRY) records used in CEC & MCEC filings:

SMRY,[CEC MCEC],1,{Amt}	(Unitemized Contributions <= \$50/10 or 100/20)
SMRY,[CEC MCEC],2,{Amt}	(Total Contributions = 1 + Sch A2 & C)
SMRY,[CEC MCEC],3,{Amt}	(Unitemized Expenditures <= \$50/\$100/10)
SMRY,[CEC MCEC],4,{Amt}	(Total Expenditures = 3 + Sch F)
SMRY,[CEC MCEC],5,{Amt}	(Principal of Outstanding Loans)
SMRY,[CEC MCEC],6,{Amt}	(Total Contribution Balance)
SMRY,B2,4,{Amt}	(Total Unitemized Pledges)
SMRY,E,4,{Amt}	(Total Unitemized Loans)

{Continued on next page}

SUMMARY TOTALS RECORD LAYOUT [SMRY] (continued)Summary (SMRY) records used in LEG filings:

SMRY,LEG,1,{Amt}	(Unitemized Contributions <= \$50)
SMRY,LEG,2,{Amt}	(Total Contributions = 1 + Sch A(L) + contributions from caucus members)
SMRY,LEG,3,{Amt}	(Unitemized Expenditures <= \$50)
SMRY,LEG,4,{Amt}	(Total Expenditures = 3 + Sch F(L))
SMRY,LEG,5,{Amt}	(Principal of Outstanding Loans)
SMRY,E(L),4,{Amt}	(Total Unitemized Loans)

Summary (SMRY) records used in PTYCORP filings:

SMRY,PTYCORP,1,{Amt}	(Total Contributions = Sch C)
SMRY,PTYCORP,2,{Amt}	(Total Expenditures = Sch N)
SMRY,PTYCORP,6,{Amt}	(Total Contribution Balance)

Summary (SMRY) records used in COH-UC filings:

SMRY,COH-UC,1,{Amt}	(Unexpended contributions total)
SMRY,COH-UC,2,{Amt}	(Interest and other income total)

CONTRIBUTION RECORD LAYOUT [RCPT]

SCHEDULE A1, A2, A(J), A(L) - POLITICAL CONTRIBS OTHER THAN PLEDGES OR LOANS
 SCHEDULE C - CORPORATE / LABOR ORG. CONTRIBUTIONS OTHER THAN PLEDGES OR LOANS
 SCHEDULE J - POLITICAL CONTRIBUTIONS RETURNED TO A COMMITTEE
 SCHEDULE T-CTR - POLITICAL CONTRIBUTIONS (on COH-T & SPAC-T forms)

#	R(x) C(x)	Field Name	Max Len	Description
01	Rx	Rec_Type	4	Record Type (identifies this record) Value: RCPT
02	Rx	Form_Type	5	Name of Schedule Values: A1 (used on: COH;SPAC;SCCOH;SCSPAC;COH-SS;SPAC-SS) A2 (used on: GPAC;MPAC;CEC;MCEC) A(J) (used on: JCOH;JSPAC) A(L) (used on: LEG) C (used on: SPAC;GPAC;MPAC;PTYCORP;) C2 (used on: GPAC;MPAC) J (used on: SPAC;JSPAC;GPAC;MPAC;CEC;MCEC;SCPAC) T-CTR (used on: COH-T;SPAC-T)
03	Rx	Item_ID	20	Unique Identifier for this itemization.
*----- Fields 04 - 24 are NOT USED on Travel "child" records (fields #25-36)				
*----- which have a Trvl_BakRef pointing to the Item_ID of the "parent" record.				
04	Rx	Entity_Cd	3	Values: IND - Individual; ENT – Entity (Schedule C is always an Entity)
05	Rx	Ctrib_NamL	100	Contrib Name - Last or Organization name
06	CR	Ctrib_NamF	45	Contrib Name - First (middle, _) name(s) (Req if Entity_Cd = IND)
07	Co	Ctrib_NamT	25	Contrib Name - Title
08	Co	Ctrib_NamS	10	Contrib Name - Suffix
09	R	Ctrib_Adr1	55	Contributor Street Address 1
10	o	Ctrib_Adr2	55	Contributor Street Address 2
11	R	Ctrib_City	30	Contributor City
12	R	Ctrib_StCd	2	Contributor State Code
13	R	Ctrib_ZIP4	10	Contributor ZIP Code
*----- Fields 14 & 15 do not apply to Schedules A(L), C, C2, J and T-CTR				
14	Co	OS_PAC_CB	1	Out-of-state PAC Check-box
15	Co	OS_PAC_FEC	9	Out-of-state PAC's FEC ID# (OK if OS_PAC_CB = X)
16	Rx	Ctrib_Date	8	Contribution Date
17	Rx	Ctrib_Amt	12	Contribution Amount (or In-kind Value)
18	o	Ctrib_Dscr	100	Contribution Description (N/A on Schedule J)
*----- Fields 19 & 20 are not applicable to Schedules A(L), C, C2, J & T-CTR				
19	CR	Employer	60	Employer (Req on Schedule A(J))
20	CR	Occup	60	Principal Occupation/Job Title(Req on Schedules A2 & A(J))

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CONTRIBUTION RECORD LAYOUT [RCPT] (continued)

<u>#</u>	<u>R(x)</u> <u>C(x)</u>	<u>Field Name</u>	<u>Max</u> <u>Len</u>	<u>Description</u>
21	CR	Job_Title	60	Job Title (applies only to Sched A(J))
22	Co	Spous_Emp	60	Law firm of spouse (applies only to Sched A(J))
23	Co	Parent1	60	Law firm of child's parent (applies only to Sched A(J))
24	Co	Parent2	60	Law firm of child's parent (applies only to Sched A(J))
*----- Fields 25 - 36 apply when #02.Form_Type = A1, A2, A(J), C & T-CTR and refer to in-kind				
*----- contributions for travel outside the State of Texas. They may be used on both "parent" records				
*----- (Trvl_BakRef is blank) and "child" records (Trvl_BakRef points to Item_ID in the "parent").				
25	CR	Trvl_CB	1	Travel outside the State of Texas check box (if in-kind)
26	CR	Trvl_NamL	100	Last name of person who traveled (if in-kind travel)
27	CR	Trvl_NamF	45	Travler first (middle, _) name(s)
28	o	Trvl_NamT	15	Traveler Name - Title
29	Co	Trvl_NamS	5	Traveler Name - Suffix
30	CR	Tran_Type	50	The means of transportation
31	CR	Dpt_City	30	The name of each departure city / location
32	CR	Dpt_Date	8	Departure Date
33	CR	Arv_City	30	The name of each destination city / location
34	CR	Arv_Date	8	Arrival Date in destination city / location
35	CR	Trvl_Purp	100	The campaign or officeholder purpose of the travel, including the name of a conference, seminar or other event.
36	CR	Trvl_BakRef	20	Back-reference to Item_ID of parent record

PLEDGE RECORD LAYOUT [PLDG]

SCHEDULE B1, B2, B(J) - PLEDGED CONTRIBUTIONS
 SCHEDULE D - PLEDGED CORPORATE OR LABOR ORG CONTRIBUTIONS
 SCHEDULE T-PLG - PLEDGED CONTRIBUTIONS (on COH-T & SPAC-T forms)

Note: PLDG records are parsed exactly the same way as RCPT records

#	R(x) C(x)	Field Name	Max Len	Description
01	Rx	Rec_Type	4	Record Type (identifies this record) Value: PLDG
02	Rx	Form_Type	5	Name of Schedule Values: B1 (used on: COH;SPAC;SCCOH;SCSPAC;COH-SS;SPAC-SS) B2 (used on: GPAC;MPAC;CEC;MCEC) B3 (used on: COH-SS;SPAC-SS) B(J) (used on: JCOH;JSPAC) D (used on: SPAC;GPAC;MPAC;PTYCORP;) T-PLG (used on: COH-T;SPAC-T)
03	Rx	Item_ID	20	Unique Identifier for this itemization.
*----- Fields 04 - 24 are NOT USED on Travel "child" records (fields #25-36)				
*----- which have a Trvl_BakRef pointing to the Item_ID of the "parent" record.				
04	Rx	Entity_Cd	3	Values: IND - Individual; ENT – Entity (Schedule D is always an Entity)
05	Rx	Pldg_NamL	100	Pledgor Name - Last or Organization name
06	CR	Pldg_NamF	45	Pledgor Name - First (middle, _) name(s) (Req if Entity_Cd = IND)
07	Co	Pldg_NamT	15	Pledgor Name - Title
08	Co	Pldg_NamS	5	Pledgor Name - Suffix
09	R	Pldg_Adr1	55	Pledgor Street Address 1
10	o	Pldg_Adr2	55	Pledgor Street Address 2
11	R	Pldg_City	30	Pledgor City
12	R	Pldg_StCd	2	Pledgor State Code
13	R	Pldg_ZIP4	10	Pledgor ZIP Code
*----- Fields 14 & 15 do not apply to Schedules D and T-PLG				
14	Co	OS_PAC_CB	1	Out-of-state PAC Check-box
15	Co	OS_PAC_FEC9	9	Out-of-state PAC's FEC ID# (OK if OS_PAC_CB = X)
16	Rx	Pldg_Date	8	Pledge Received Date
17	Rx	Pldg_Amt	12	Pledge Amount (or In-kind Value)
18	o	Pldg_Dscr	100	Pledge Description
*----- Fields 19 & 20 are not applicable to Schedules D & T-PLG				
19	CR	Employer	60	Employer (Req on Schedule B(J))
20	CR	Occup	60	Principal Occupation/Job Title(Req on Schedules B2 & B(J))

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PLEDGE RECORD LAYOUT [PLDG] (continued)

<u>#</u>	<u>R(x)</u> <u>C(x)</u>	<u>Field Name</u>	<u>Max</u> <u>Len</u>	<u>Description</u>
21	CR	Job_Title	60	Job Title (applies only to Sched B(J))
22	Co	Spous_Emp	60	Law firm of spouse (applies only to Sched B(J))
23	Co	Parent1	60	Law firm of child's parent (applies only to Sched B(J))
24	Co	Parent2	60	Law firm of child's parent (applies only to Sched B(J))
*----- Fields 25 - 36 apply when #02.Form_Type = B1, B2, B3, B(J), D & T-PLG				
*----- and refer to in-kind pledges for travel outside the State of Texas.				
*----- They may be used on both "parent" records (Trvl_BakRef is blank)				
*----- and "child" records (Trvl_BakRef points to Item_ID in the "parent")				
25	CR	Trvl_CB	1	Travel outside the State of Texas check box
26	CR	Trvl_NamL	100	Last name of person who traveled (if in-kind travel)
27	CR	Trvl_NamF	45	Traveler first (middle, _) name(s)
28	o	Trvl_NamT	15	Traveler Name - Title
29	Co	Trvl_NamS	5	Traveler Name - Suffix
30	CR	Tran_Type	50	The means of transportation
31	CR	Dpt_City	30	The name of each departure city / location
32	CR	Dpt_Date	8	Departure Date
33	CR	Arv_City	30	The name of each destination city / location
34	CR	Arv_Date	8	Arrival Date in destination city / location
35	CR	Trvl_Purp	100	The campaign or officeholder purpose of the travel, including the name of a conference, seminar or other event.
36	CR	Trvl_BakRef	20	Back-reference to Item_ID of parent record

EXPENDITURE RECORD LAYOUT [EXPN]

SCHEDULE F, F(L) - POLITICAL EXPENDITURES
 SCHEDULE G - POLITICAL EXPENDITURES MADE FROM PERSONAL FUNDS
 SCHEDULE H - PAYMENTS FROM POLITICAL CONTRIBUTIONS TO A (RELATED) BUSINESS
 SCHEDULE I - NON-POLITICAL EXPENDITURES MADE FROM POLITICAL CONTRIBUTIONS
 SCHEDULE N - EXPENDITURES FROM CORPORATE OR LABOR ORG CONTRIBUTIONS
 SCHEDULE UC-EXP - EXPENDITURES
 SCHEDULE T-DCE - DIRECT CAMPAIGN EXPENDITURES (on PAC-T form)

#	R(x) C(x)	Field Name	Max Len	Description
01	Rx	Rec_Type	4	Record Type (identifies this record) Value: EXPN
02	Rx	Form_Type	6	Name of Schedule Values: F (used on: COH;JCOH;SPAC;JSPAC;GPAC;MPAC; CEC;MCEC;SCCOH;SCSPAC) F(L) (used on: LEG) G (used on: COH;JCOH;SCCOH) H (used on: COH;JCOH;SPAC;JSPAC;SCCOH;SCSPAC) I (used on: COH;JCOH;SPAC;JSPAC;GPAC;MPAC; CEC;MCEC;SCCOH;SCSPAC) N (used on: PTYCORP) UC-EXP (used on: COH-UC) T-DCE (used on: PAC-T)
03	Rx	Item_ID	20	Unique Identifier for this itemization.
*----- Fields 04 - 16 are NOT USED on Direct Campaign Expenditure "child" records (fields #19-28) *----- which have a BakRef_ID pointing to the Item_ID of the "parent" record. Fields 04 - 16 are *----- also NOT USED on Travel "child" records (fields #31-42) which have a Trvl_BakRef pointing *----- to the Item_ID of the "parent" record.				
04	Rx	Entity_Cd	3	Values: IND - Individual; ENT - Entity
05	Rx	Payee_NamL	100	Payee Name - Last or Organization name
06	CR	Payee_NamF	45	Payee Name - First (middle, _) name(s) (Req if Entity_Cd = IND)
07	Co	Payee_NamT	25	Payee Name - Title
08	Co	Payee_NamS	10	Payee Name - Suffix
09	R	Payee_Adr1	55	Payee Street Address 1
10	o	Payee_Adr2	55	Payee Street Address 2
11	R	Payee_City	30	Payee City
12	R	Payee_StCd	2	Payee State Code
13	R	Payee_ZIP4	10	Payee ZIP Code
14	Rx	Expn_Date	8	Expense Paid Date
15	Rx	Expn_Amt	12	Expense Paid Amount
16	R	Expn_Descr	100	Expenditure Description

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EXPENDITURE RECORD LAYOUT [EXPN] (continued)

#	R(x) C(x)	Field Name	Max Len	Description
*----- Field 17 only applies to Sched UC-EXP of COH-UC reports				
17	CR	ExpCntr_YN	1	Expenditure is a contribution? (Yes/No)
*----- Field 18 applicable when #02.Form_Type = G and is a Check-box that indicates				
*----- "Reimbursement from political contributions intended".				
18	o	Reimbur_CB	1	Reimbursement intended Check-box (Sched G only)
*----- Fields 19 - 29 apply when #02.Form_Type = [F H T-DCE] and refer to Direct Campaign				
*----- Expenditures made to benefit another C/OH without that C/OH's knowledge or consent.				
*----- They may be used on both "parent" records (BakRef_ID is blank) or "child" records				
*----- (BakRef_ID points to Item_ID in the "parent").				
19	o	Cand_NamL	100	Candidate Name - Last (family) name
20	CR	Cand_NamF	45	Candidate Name - First (middle, ...) name(s)
21	Co	Cand_NamT	15	Candidate Name - Title
22	Co	Cand_NamS	5	Candidate Name - Suffix
23	o	OffHldCd	3	Office Held Code (see "Political Office Codes")
24	CR	OffHldNam	30	Office Held Description (if OTH - Other)
25	Co	OffHldNum	4	Office Held District# (see "Political Office Codes")
26	o	OffSeekCd	3	Office Sought Code (see "Political Office Codes")
27	CR	OffSeekNam	30	Office Sought Description (if OTH - Other)
28	Co	OffSeekNum	4	Office Sought District# (see "Political Office Codes")
29	o	BakRef_ID	20	Back-reference to Item_ID of parent record (Direct Campaign Expenditure information only)
*----- Field 30 applies to Schedules F&I of GPAC & MPAC reports. Field 30 is NOT				
*----- USED on Direct Campaign Expenditure "child" records (fields #19-28) which				
*----- have a BakRef_ID pointing to the Item_ID of the "parent" record. Field 30 is				
*----- also NOT USED on Travel "child" records (fields #31-42) which have a				
*----- Trvl_BakRef pointing to the Item_ID of the "parent" record.				
30	CR	ExpnCorp_YN	1	Expend from Corporate/Labor contribs? (Yes/No)
*----- Fields 31 - 42 apply when #02.Form_Type = F,G, H, N & UC-EXP and refer				
*----- to political expenditures for travel outside the State of Texas.				
*----- They should NOT BE USED in a record where Direct Campaign Expenditure				
*----- information is present (in Fields 19-28.)				
*----- They may be used on both "parent" records (where Trvl_BakRef is blank)				
*----- and "child" records (Trvl_BakRef points to Item_ID in the "parent")				
31	CR	Trvl_CB	1	Travel outside the State of Texas check box
32	CR	Trvl_NamL	100	Last name of person who traveled
33	CR	Trvl_NamF	45	Traveler first (middle, _) name(s)
34	o	Trvl_NamT	15	Traveler Name - Title
35	Co	Trvl_NamS	5	Traveler Name - Suffix

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EXPENDITURE RECORD LAYOUT [EXPN] (continued)

<u>#</u>	<u>R(x)</u> <u>C(x)</u>	<u>Field Name</u>	<u>Max</u> <u>Len</u>	<u>Description</u>
36	CR	Tran_Type	50	The means of transportation
37	CR	Dpt_City	30	The name of each departure city / location
38	CR	Dpt_Date	8	Departure Date
39	CR	Arv_City	30	The name of each destination city / location
40	CR	Arv_Date	8	Arrival Date in destination city / location
41	CR	Trvl_Purp	100	The campaign or officeholder purpose of the travel, including the name of a conference, seminar or other event
42	CR	Trvl_BakRef	20	Back-reference to Item_ID of parent record (Travel info only)
*----- Fields 43 & 44 apply to all except Form_Types F(L) and UC-EXP				
*----- Field 44 is required for expenditures made after 06/30/2010, and				
*----- optional on expenditures made before that date.				
*----- Field 43 is required if the value of Field 44 is 19 (Other).				
*----- Please see the list of Category Codes on Page 8.				
43	CR	Expn_CatgOth	50	Description of Category (if Expn_Catg = 19) for Other
44	CR	Expn_Catg	4	Category Code (see table of codes on Page 8.)
*----- Field 45 was added to expenditures effective 07/01/2014				
45	CR	Aus_Living_Exp_CB	1	Check if Austin, TX, officeholder living expense ('X' = true) (see Instruction Guides for explanation)

LOAN RECORD LAYOUT [LOAN]

SCHEDULE E, E(J), E(P) – LOANS
 SCHEDULE E(L) – LOANS TO LEGISLATIVE CAUCUS

<u>#</u>	<u>R(x)</u> <u>C(x)</u>	<u>Field Name</u>	<u>Max</u> <u>Len</u>	<u>Description</u>
01	Rx	Rec_Type	4	Record Type (identifies this record) Value: LOAN
02	Rx	Form_Type	4	Name of Schedule Values: E (used on: COH;SPAC;GPAC;MPAC;CEC;MCEC; PTYCORP;SCCOH;SCSPAC) E(J) (used on: JCOH;JSPAC) E(L) (used on: LEG) E(P) (used on: PTYCORP)
03	Rx	Item_ID	20	Unique Identifier for this itemization.
*----- Fields 04 - 29 are NOT USED on Guarantor "child" records which have a *----- value in BakRef_ID pointing back to the Item_ID of the "parent" record.				
04	Rx	Entity_Cd	3	Values: IND - Individual; ENT - Entity
05	Rx	Lend_NamL	100	Lender Name - Last or Organization name
06	CR	Lend_NamF	45	Lender Name - First (middle, _) name(s) (Req if IND)
07	Co	Lend_NamT	15	Lender Name - Title
08	Co	Lend_NamS	5	Lender Name - Suffix
09	R	Lend_Adr1	55	Lender Street Address 1
10	o	Lend_Adr2	55	Lender Street Address 2
11	R	Lend_City	30	Lender City
12	R	Lend_StCd	2	Lender State Code
13	R	Lend_ZIP4	10	Lender ZIP Code
14	R	FinInst_YN	1	Financial Institution Yes/No
15	o	OS_PAC_CB	1	Out-of-state PAC Check-box
16	Co	OS_PAC_FEC9	9	Out-of-state PAC's FEC ID# (OK if OS_PAC_CB = X)
17	Rx	Loan_Date	8	Loan Date
18	Rx	Loan_Amt	12	Loan Amount
19	R	Int_Rate	15	Interest Rate (either a decimal rate or text)
20	R	Mature_Dt	8	Maturity date
21	o	No_Coll_CB	1	No Collateral Check-box
22	CR	Coll_Descr	100	Description of Collateral (Req if No_Coll_CB not 'X')
23	CR	L_Employer	60	Lender's Employer
24	CR	L_Occup	60	Lender's Principal Occupation/Job Title
25	CR	L_JobTitle	60	Lender's Job Title (Req on Sched E(J))
26	Co	L_SpousEmp	60	Lender's Spouse Law firm (Sched E(J) only)

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LOAN RECORD LAYOUT [LOAN] (continued)

<u>#</u>	<u>R(x)</u> <u>C(x)</u>	<u>Field Name</u>	<u>Max</u> <u>Len</u>	<u>Description</u>
27	Co	L_Parent1	60	Child Lender's Parent's Law Firm (Sched E(J) only)
28	Co	L_Parent2	60	Child Lender's Parent's Law Firm (Sched E(J) only)
29	o	Guar_NACB	1	Guarantor information Not Applicable Check-box
*----- Fields 30 - 46 ARE USED if Guar_NACB NOT EQUAL 'X' or if this is a "child"				
*----- record with BakRef_ID pointing back to the Item_ID of the "parent" rec.				
30	Rx	G_EntCode	3	Values: IND - Individual; ENT - Entity
31	CR	Guar_NamL	100	Guarantor Name - Last or Organization name
32	o	Guar_NamF	45	Guarantor Name - First (middle, _) name(s) (Req if G_EntCode = IND)
33	o	Guar_NamT	15	Guarantor Name - Title
34	o	Guar_NamS	5	Guarantor Name - Suffix
35	CR	Guar_Adr1	55	Guarantor Street Address 1
36	o	Guar_Adr2	55	Guarantor Street Address 2
37	CR	Guar_City	30	Guarantor City
38	CR	Guar_StCd	2	Guarantor State Code
39	CR	Guar_ZIP4	10	Guarantor ZIP Code
40	CR	Guar_Amt	12	Guaranteed Amount
41	CR	G_Employer	60	Guarantor's Employer
42	CR	G_Occup	60	Guarantor's Principal Occupation
43	CR	G_JobTitle	60	Guarantor's Job Title (Req on Sched E(J))
44	Co	G_SpousEmp	60	Guarantor's Spouse Employer (Sched E(J) only)
45	Co	G_Parent1	60	Child Guarantor's Parent's Law Firm (Sched E(J) only)
46	Co	G_Parent2	60	Child Guarantor's Parent's Law Firm (Sched E(J) only)
47	o	BakRef_ID	20	Back-reference to Item_ID of parent record
48	o	PersFund_CB	1	Personal Funds deposited into political account check-box (applies only to COH, JCOH and SCCOH reports whose period covered ends on or after 09/28/2011)

OUTSTANDING LOAN RECORD LAYOUT [DEBT]

SCHEDULE L - OUTSTANDING LOANS

#	R(x) C(x)	Field Name	Max Len	Description
01	Rx	Rec_Type	4	Record Type (identifies this record) Value: DEBT
02	Rx	Form_Type	1	Name of Schedule Value: L (used on: JCOH;JSPAC)
03	Rx	Item_ID	20	Unique Identifier for this itemization.
*----- Fields 04 - 14 are NOT USED on Guarantor "child" records which have a				
*----- value in BakRef_ID pointing back to the Item_ID of the "parent" record.				
*----- Although most of these field names begin with "Cred" they are used for lender information				
04	Rx	Entity_Cd	3	Values: IND - Individual; ENT - Entity
05	Rx	Cred_NamL	100	Lender Name - Last or Organization name
06	CR	Cred_NamF	45	Lender Name - First (middle, _) name(s) (Req if Entity_Cd = IND)
07	Co	Cred_NamT	15	Lender Name - Title
08	Co	Cred_NamS	5	Lender Name - Suffix
09	R	Cred_Adr1	55	Lender Street Address 1
10	o	Cred_Adr2	55	Lender Street Address 2
11	R	Cred_City	30	Lender City
12	R	Cred_StCd	2	Lender State Code
13	R	Cred_ZIP4	10	Lender ZIP Code
14	o	Guar_NACB	1	Guarantor information Not Applicable Check-box
*----- Fields 15 - 24 ARE USED if Guar_NACB NOT EQUAL 'X' or if this is a "child"				
*----- record with BakRef_ID pointing back to the Item_ID of the "parent" rec.				
15	Rx	G_EntCode	3	Values: IND - Individual; ENT - Entity
16	CR	Guar_NamL	100	Guarantor Name - Last or Organization name
17	Co	Guar_NamF	45	Guarantor Name - First (middle, _) name(s) (Req if G_EntCode = IND)
18	Co	Guar_NamT	15	Guarantor Name - Title
19	Co	Guar_NamS	5	Guarantor Name - Suffix
20	CR	Guar_Adr1	55	Guarantor Street Address 1
21	o	Guar_Adr2	55	Guarantor Street Address 2
22	CR	Guar_City	30	Guarantor City
23	CR	Guar_StCd	2	Guarantor State Code
24	CR	Guar_ZIP4	10	Guarantor ZIP Code
25	o	BakRef_ID	20	Back-reference to Item_ID of parent record

CREDITS/GAINS/INTEREST RECORD LAYOUT [CRED]

SCHEDULE K – Interest Earned, Other Credits/Gains/Refunds, and Purchase of Investments

#	R(x) C(x)	Field Name	Max Len	Description
01	Rx	Rec_Type	4	Record Type (identifies this record) Value: CRED
02	Rx	Form_Type	1	Name of Schedule Value: K (used on: COH;JCOH;SPAC;JSPAC;GPAC;MPAC; CEC;MCEC;SCCOH;SCSPAC)
03	Rx	Item_ID	20	Unique Identifier for this itemization.
*----- Fields 04 - 13 are used for the name and address of the person or entity *----- from whom the amount was received. If reporting the purchase of an *----- investment, they are used for the name and address of the person or *----- business from whom the investment was purchased. *----- Although most of these field names begin with "Payor" they are used for the purpose *----- described above.				
04	Rx	Entity_Cd	3	Values: IND - Individual; ENT - Entity
05	R	Payor_NamL	100	Last Name - Last or Organization name
06	o	Payor_NamF	45	First Name - First (middle, _) name(s) (Req if Entity_Cd = IND)
07	o	Payor_NamT	15	Name – Title (e.g., Mr.)
08	o	Payor_NamS	5	Name – Suffix (e.g., Jr.)
09	o	Payor_Adr1	55	Street Address 1
10	o	Payor_Adr2	55	Street Address 2
11	o	Payor_City	30	City
12	o	Payor_StCd	2	State Code
13	o	Payor_ZIP4	10	ZIP Code
*----- Field 14 is for the date the credit/gain/refund was received, the interest *----- was earned, or the investment was purchased, as applicable.				
14	o	Incur_Date	8	Date of the credit/gain/refund, interest, or investment
15	o	Incur_Amt	12	Amount of the credit/gain/refund, interest, or investment
*----- Field 16 is used for a brief description of the purpose for which the amount was *----- was received; e.g., "phone service deposit return", "returned contribution", or *----- "interest on savings account". If reporting the purchase of an investment, it *----- is used for a brief description of the investment; e.g., "ten shares of stock in *----- ABC Company".				
16	o	Cred_Descr	100	Purpose for which amount is received

ASSET RECORD LAYOUT [ASSET]

SCHEDULE M - ASSETS VALUED AT \$500 OR MORE

<u>#</u>	<u>R(x)</u> <u>C(x)</u>	<u>Field Name</u>	<u>Max</u> <u>Len</u>	<u>Description</u>
01	Rx	Rec_Type	5	Record Type (identifies this record) Value: ASSET
02	Rx	Form_Type	1	Name of Schedule Value: M (used on: JCOH;JSPAC)
03	Rx	Item_ID	20	Unique Identifier for this itemization.
04	Rx	Asset_Dscr	600	Description of Asset

Appendix A

Box 13 layout for JSPAC.

The following layout corresponds (more or less) to box 13 on Form JSPAC, but the boxes aren't labeled on the form.

<p>BOX A</p> <p>Committee purpose</p> <p>(1)___ support</p> <p>if cvr3(05) = C & cvr3(06) = S</p> <p>(2)___ oppose</p> <p>if cvr3(05) = C & cvr3(06) = O</p> <p>(3)___ assist</p> <p>if cvr3(05) = O</p>	<p>BOX B</p> <p>(1)___Candidate</p> <p>If cvr3(05) = C</p> <p>(2)___Officeholder</p> <p>If cvr3(05) = O</p>	<p>BOX C</p> <p>Candidate/Officeholder Name</p> <p>Enter text from cvr3(04)</p>
		<p>BOX D</p> <p>Office Sought/Held</p> <p>Enter text from cvr3(07)</p>

1. Look at the value in [cvr3 05] (SupOppSubj). If the filer entered "C" in [cvr3 05], mark Box B(1). If the filer entered "O" in [cvr3 05] mark box B(2).
2. If the filer entered "C" in [cvr3 05], look at the value in [cvr3 06]. Mark Box A(1) if the filer entered "S" in [cvr3 06]. Mark Box A(2) if the filer entered "O" in [cvr3 06].
If the filer entered "O" in [cvr3 05], mark Box A(3).
3. Put the text from [cvr3 04] in Box C. Put the text from [cvr3 07] in Box D.

Appendix B

Box 13 layout for SPAC. Box 11 layout for SPAC-SS.

The following layout corresponds (more or less) to box 13 on Form SPAC and to box 11 on SPAC-SS, but the boxes aren't labeled on the forms.

<p>BOX A</p> <p>Committee purpose</p> <p>(1)___ support if cvr3(05) = C & cvr3(06) = S</p> <p>(2)___ oppose if cvr3(05) = C & cvr3(06) = O</p> <p>(3)___ assist if cvr3(05) = O</p>	<p>BOX B</p> <p>(1)___ Candidate If cvr3(05) = C</p> <p>(2)___ Officeholder If cvr3(05) = O -----</p> <p>(3)___ Measure if cvr3(05) = M</p>	<p>BOX C Candidate/Officeholder Name Enter text from cvr3(04) if cvr3 (05) = C or O</p> <p>BOX D Office Sought/Held Enter text from cvr3(07) if cvr3 (05) = C or O</p> <p>BOX E – Ballot Identification No. Election Date Enter cvr3(08), if any, if cvr3(05) = M Enter cvr3(09) if cvr3(05) = M</p> <p>Box F – Description Enter text from cvr3(04) if cvr3(05) = M</p>
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1. Look at the value in [cvr3 05] (SupOppSubj). If the filer entered "C" in [cvr3 05], mark Box B(1). If the filer entered "O" in [cvr3 05], mark Box B(2). If the filer entered "M" in [cvr3 05], mark Box B(3)
2. If the filer entered "C" or "M" in [cvr3 05], look at the value in [cvr3 06]. Mark Box A(1) if the filer entered "S" in [cvr3 06]. Mark Box A(2) if the filer entered "O" in [cvr3 06].

If the filer entered "O" in [cvr3 05], mark Box A(3).
3. If the filer entered "C" or "O" in [cvr3 05], put the text from [cvr3 04] in Box C. If the filer entered "C" or "O" in [cvr3 05], put the text from [cvr3 07] in Box D.

If the filer entered "M" in [cvr3 05], put the text from [cvr3 04] in Box F. Put the text, if any, from [cvr3 08] in the front (left) part of Box E. Put the date from [cvr3 09] in the back (right) part of Box E.

Appendix C

Box 13 layout for GPAC, MPAC, CEC, and MCEC.

The following layout corresponds (more or less) to box 13 on Forms GPAC, MPAC, CEC, and MCEC. but the boxes aren't labeled on the forms.

Committee activity	Candidates	Box A(1) – Supported If cvr3(5) = C or PC and cvr3(6) = S, enter cvr3 (4) text.
	----- Measures	Box A(2) – Opposed If cvr3(5) = C or PC and cvr3(6) = O, enter cvr3 (4) text.
		Box B(1) – Supported --- If cvr3(5) = M and cvr3(6) = S, enter cvr3 (04) text, then cvr3 (08) text, if any, then cvr3 (09) date.
	-----	Box B(2) – Opposed --- If cvr3(5) = M and cvr3(6) = O, enter cvr3 (04) text, then cvr3 (08) text, if any, then cvr3 (09) date.
	Officeholders	Box C If cvr3 (05) = O, enter cvr3 (04) text.

Appendix D

Box 15 layout for SC-SPAC

The following layout corresponds (more or less) to box 15 on Form SC-SPAC but the boxes aren't labeled on the form.

<p>BOX A</p> <p>Committee purpose</p> <p>(1)___ support if cvr3(06) = S</p> <p>(2)___ oppose if cvr3(06) = O</p>	<p>BOX B</p> <p>(1)___ State Chair If cvr3(05) = C</p> <p>(2)___ County Chair If cvr3(05) = O</p>	<p>BOX C</p> <p>County Name</p> <p>Enter text from cvr3(07) if cvr3 (05) = O</p>
<p>BOX D</p> <p>Candidate Name</p> <p>Enter text from cvr3(04)</p>		

1. Look at the value in [cvr3 06] (SupOpp_Cd). If the filer entered "S" in [cvr3 06], mark Box A(1). If the filer entered "O" in [cvr3 06], mark Box A(2)
2. Mark Box B(1) if the filer entered "C" in [cvr3 05]. Mark Box B(2) if the filer entered "O" in [cvr3 05].
3. If the filer entered "O" in [cvr3 05], put the text from [cvr3 07] in Box C.
4. Put the text from [cvr3 04] in Box D.